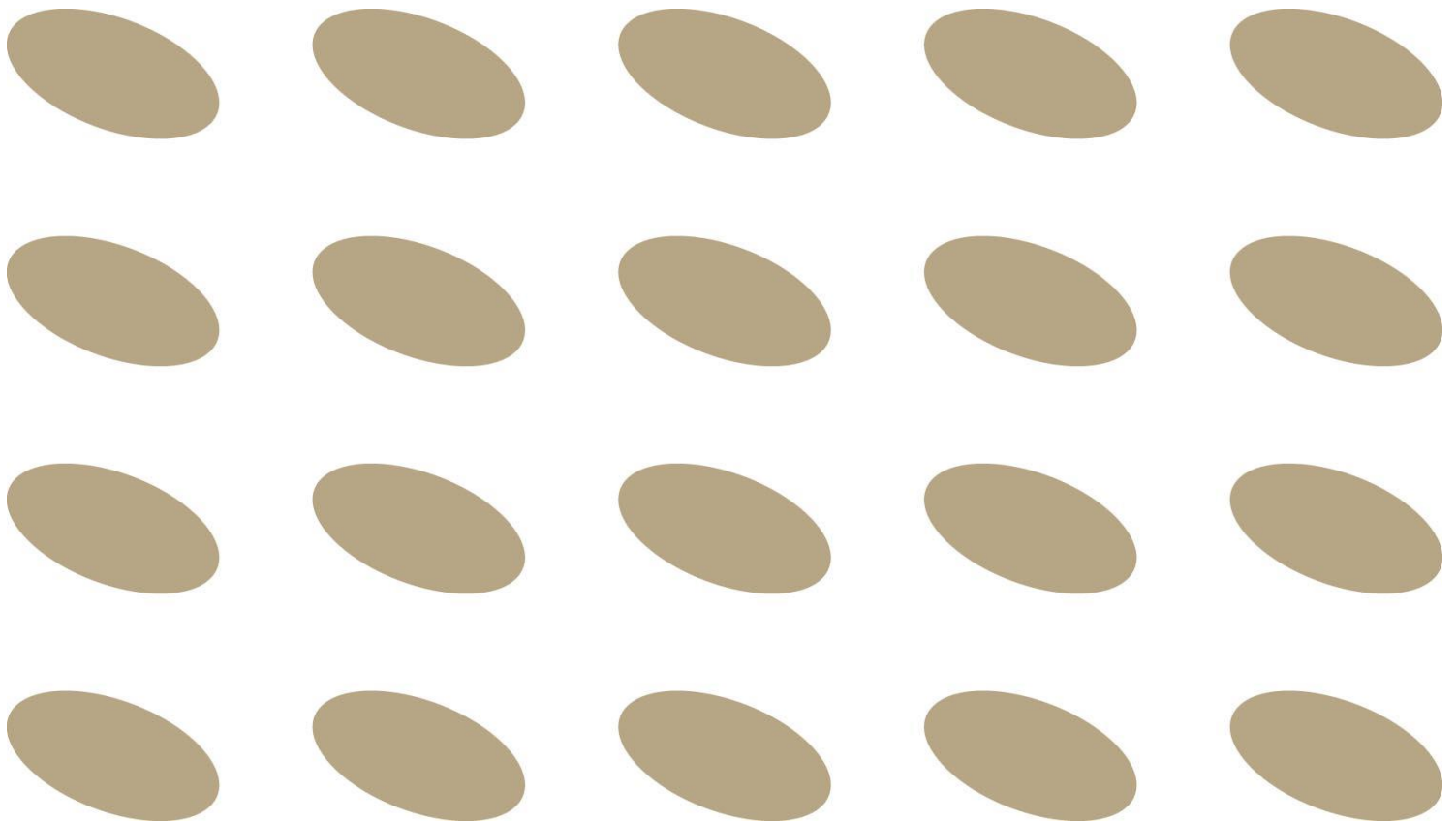


Health and safety in Waste and environmental services (front line supervisor level)

16 February 2016, Glasgow

06 June 2016, Glasgow

Pinsent Masons offices



Health and Safety in Waste and environmental services

(front line supervisor level)

Introduction

APSE, in conjunction with Pinsent Masons, is pleased to announce the creation of a Master Class on health and safety in the waste industry and all sectors within environmental services.

“Council fined after fatal accident”

This course has been designed in response to the ongoing prosecutions of local authorities for breaches of health and safety regulations.

Places on these events will be strictly limited as they will be highly interactive working sessions.

The sessions will cover:

- An understanding of the “big picture” on health and safety – how serious is it?
- Why should we be concerned in waste and environmental services, what are the issues for us?
- What are the service specific hazards and risks?
- The role of the HSE, who are they/what role they play?
- A look at current case law
- Best practice case studies – learning from others in our sectors

Who should attend?

Front line supervisors from any of the following service sectors:

- Waste
- Recycling
- Refuse collection
- Parks
- Grounds maintenance
- Transport
- Or any other related environmental section

Trainers

The sessions will be delivered by Jonathan Cowlan, Health and Safety Consultant from Pinsent Masons and Jan Kennedy, Head of APSE Training.

Jonathan Cowlan – Pinsent Masons

Jon is a health & safety consultant in the Regulatory Team based in Glasgow and provides non contentious legal health & safety services. His experience encompasses strategic safety management, training, due diligence, CDM/ construction, project safety and accident investigation.

His leadership roles include:

- WS Atkins, Company H&S Manager and member of the Corporate Services Board
- Pipeline Constructors Group, Compliance Director with responsibility for HSQE, Insurance and Customer Care, member of the Operations Board
- Turner & Townsend Management Solutions, Director for Scotland & North East England, with responsibility for HSE and management consultancy services and a member of both the Management and Divisional Boards

Within his current role he has assisted in the defence of both corporate clients and individuals in fatality investigations and is a member of the team that is defending the first prosecution under the Corporate Manslaughter and Corporate Homicide Act 2007. He also specialises in working with clients to develop incident response protocols.

He has worked in industry, local government and consultancy and is a member of the Institution of Occupational Safety & Health (IOSH) International & Communications Committee. As well as being a qualified engineer and Chartered safety professional, he is also qualified in food hygiene.

Jan Kennedy – APSE

Jan Kennedy is Head of APSE Training and has responsibility for the learning, skills and development arm of the Association.

Since joining APSE, Jan delivers the majority of APSE's training programme including Project Management, Leadership, Managing Change, Marketing, Negotiation Skills, Service Level Agreements and Customer Service.

Jan has a background in training and development, firstly as an executive training officer in central government where she gained her CIPD in Training and Development and in local government, where she joined Liverpool City Council as a member of the corporate training team.

Jan has experience of managing and delivering a wide range of training and development including Liverpool's One Stop Shop training programme.

Prior to joining APSE, Jan managed the Lifelong Learning Employability curriculum in Adult Learning and Community Education.

Jan also holds a Certificate in Post 16 Education and a CLAIT Advanced in ICT and is qualified in Level A and Level B in Psychometric testing.

Jan can be contacted at e-mail address at: [jKennedy@apse.org.uk](mailto:JKennedy@apse.org.uk) or by telephoning her on either 0161-772-1810 (Office) or 07764-252-107 (Mobile)

What's included?

Course fees include delegates' documentation and course material including case studies, suggested practices and appropriate toolkits and templates, lunch and refreshments. Please note that the fee does not include hotel accommodation. Hotel information is available from the APSE secretariat on request, all enquiries and bookings to be made directly to the hotel of your choice.

Duration

1 day event: Start time: **9.30 am** Finish time: **4.30 pm**

Continuing professional development (CPD) points accreditation

Delegates who attend the course will be able to earn 5 CPD Points towards their certification areas.

Please note this event can be delivered in-house for the cost effective rate of £3149 + vat (and low cost trainer travel)
Up to 25 of your staff may attend and APSE welcomes local authorities sharing the cost with a neighbouring council.
If you wish to take up this option APSE will manage all associated admin on your behalf.
Dates and timings of delivery will be negotiated in accordance with service requirements.

Programme

09.00 – 09.15	Registration and refreshments
09.15 – 9.30	Introduction Course Objectives Background to event
09.30 – 10.30	The big picture <ul style="list-style-type: none">• Industry statistics• Accidents and records• Health issues
10.30 – 10.45	Morning Break
10.45 – 11.45	Waste and environmental services <ul style="list-style-type: none">• What is going wrong• Risks and hazards• Health management
11.45 – 12.30	The HSE <ul style="list-style-type: none">• Roles and responsibilities• Powers• Prosecutions
12.30 – 13.00	Lunch
13.00 – 14.00	Health and safety DVD Accident scenario <ul style="list-style-type: none">• Workshop
14.00 – 15.00	Case law – current picture Case Studies <ul style="list-style-type: none">• Example group work
15.00 – 15.15	Afternoon Break
15.15 – 16.15	Case Studies continued Best practice <ul style="list-style-type: none">• Local authority examples
16.15 – 16.30	Evaluations & Close

Health and safety in waste/environmental sectors - booking form (front line supervisor level)

Contact name: _____ Employer: _____

Address: _____

For official use:
Del No:
Date:
Database: Y / N

Postcode: _____ Telephone: _____

Email: _____

Delegate name	Job title	Email address

Please state if delegates have any special requirements (dietary/access/information in alternate formats):

Booking information: APSE will take bookings up to 24 hours prior to the course, subject to availability. You are however advised to book early to secure your place and avoid disappointment.

Please tick all relevant boxes:

- 16 February 2016, Glasgow
- 06 June 2016, Glasgow

Please note: places on the sessions will be strictly limited to a first come first served basis. Provisional reservations for places are not accepted on this form.

- APSE members:**
- 1 delegate: £229 + VAT per delegate per course
 - 3 or more delegates: £199+ VAT per delegate per course
(Discount only applies to delegates attending same date.)

- Non-members:**
- per delegate: £399 + VAT

Please quote your purchase order number (if appropriate): _____

- I am paying in advance
- I am paying by cheque
- I am paying by bacs

Booking confirmation: APSE issues a written confirmation letter to the 'contact name' for all delegate bookings received. We **will not** send confirmation to each delegate named on the booking form, unless this has been requested in writing. Should the 'contact name' not receive a confirmation letter **by post within 10 working days** of sending the booking form, then please contact APSE on telephone: 0161 772 1810.

Payment: APSE will issue an invoice after the event to delegates attending from Local Authorities, public sector and local government organisations or APSE approved partners unless we are notified otherwise.

In the event of any delegates not being invoiced through the organisations stated above APSE will require payment in advance before the event. Payment must be submitted within 10 working days of making the booking.

Advance payment must be made either by cheque payable to: APSE or by bacs (details can be provided on request at jkennedy@apse.org.uk A receipt will be provided on request.

All delegate fees are subject to vat, the rates quoted are exclusive of vat. Please ensure you include this in your payment.

Cancellation charges: Reservation is a contract. Substitution of delegates is acceptable any time in writing by post, email to jkennedy@apse.org.uk or fax to 0161 772 1811. Cancellations must be made in writing at least 10 working days before the event and will incur a £75 administration fee. The full delegate fee will be payable for cancellations received less than 10 working days before the event or for non-attendance. All fees are non-refundable after the cancellation period.

Booking transfers will only be acceptable, if there is availability on another date for the same course, and will incur a £75 administration fee. In the unlikely event of cancellation by the organisers, liability will be restricted to the refund of fees paid. APSE regrets we cannot accept any liability for associated transport or hotel costs in the event of course cancellations made by us.

The organisers reserve the right to make changes to the programme, speakers or venue should this become necessary.

Please return completed form to:

Jan Kennedy
APSE – 2nd Floor Washbrook House, Lancastrian Office Centre, Talbot Road, Old Trafford, Manchester, M32 0FP.
Tel 0161 772 1810 – Fax 0161 772 1811 - Email: jkennedy@apse.org.uk - Web: www.apse.org.uk

