



PERSON SPECIFICATION

Post	Senior Consultant (Interim Management)
Reporting to	Head of Solutions (APSE Solutions)
Grade	SCP 27 - 35 + PRP
Post Purpose	To provide support to the Head of Solutions across the broad spectrum of casework projects undertaken by APSE's Consultancy with a specific focus on the Interim Management Service

ATTRIBUTES	DETAIL	E	D	ID
RELEVANT EXPERIENCE	Minimum of 3 years in recruiting and placing interim managers into a public sector environment	X		A
	Knowledge of legal and tax framework governing self-employment	X		A
	Experience of working within local government or a public sector organisation		X	A & I
	Experience of working in a commercial, competitive industry		x	A & I
	Experience of undertaking project-based work	X		A & I
	Experience of commissioning services and advice from external providers			X

	Experience of working with people from a range of disciplines		X	A & I
QUALIFICATIONS & TRAINING	Able to use a PC and common software programs at intermediate level	X		A & I
	Educated to degree level or equivalent professional qualification		x	A
SPECIAL KNOWLEDGE & SKILLS	Able to work on projects with minimal supervision	X		A & I
	Able to provide detailed information in written and oral form to a senior level audience	X		A, I & P
	Able to work under pressure, meet tight deadlines and manage multiple priorities	X		A & I
	Allocates and secures resources appropriate to service planning priorities		X	A & I
	Able to prioritise and manage own workload and estimate input requirements for project-based work	X		A & I
	Strong customer relationship management skills	X		A & I
	A self motivated, and performance-oriented team player	X		A & I
	Willingness and ability to adapt to change	X		I
	To be politically sensitive and aware and demonstrate commitment to APSE's policies and core values	X		I
	High level of presentation skills using tools appropriate to the content and the audience	X		A, I & P
OTHER	Willingness to travel (for which appropriate cost reimbursement will be provided) and working outside of normal working hours including overnights	X		I

		Commitment to the achievement of equality of opportunity in all aspects of employment and training		X		I
		Full UK driving licence and access to a vehicle for work purposes		X		A
ID	How identified	Requirements				
A	Application Form		<i>Type</i>	<i>Number</i>		
I	Interview	E	Essential	16		
T	Test	D	Desirable	6		
P	Presentation					

Created

AM & LT Aug 2021