

# Principles of Cleaning Buildings: A Facilities Management Approach



Roberta McAuslan - Facilities Team Leader  
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# Introduction

- An introduction to Inverclyde
- What is Facilities Management?
- Importance of cleaning in FM
- Goals: health & safety, aesthetics, asset preservation, compliance

# Core Cleaning Principles



Health & Hygiene: Prevent disease and promote well-being



Safety: Reduce hazards such as slips, trips, and biohazards



Aesthetics: Enhance visual appeal and user satisfaction



Preservation: Extend life of surfaces, equipment, and furnishings

# Types of Cleaning



Daily/Non-Daily Cleaning (e.g., classrooms, toilets, common areas)



Periodic Cleaning (e.g., deep cleaning)



Reactive Cleaning (e.g., spills, accidents)

# Equipment and Materials



Manual tools (mops, cloths, brooms)



Mechanical tools (vacuums, floor scrubbers)



Chemicals – Eco Friendly vs Traditional Chemicals



PPE for cleaners (tabards, masks, goggles, gloves and aprons where appropriate)

# Staffing, Frequencies & Priorities



Role of cleaning staff



Shift scheduling and workload balancing

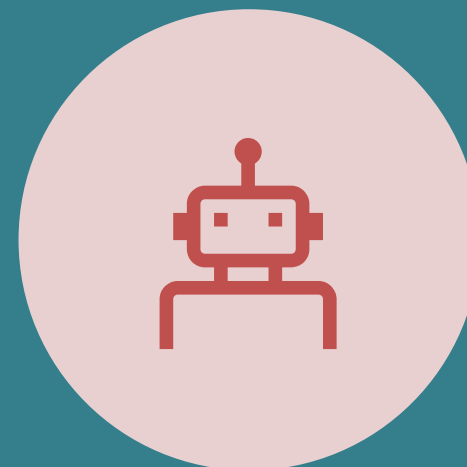


Risk-based cleaning (e.g., restrooms vs offices)

# Monitoring and Evaluation



CLEANING AUDITS AND  
SATISFACTION MEETINGS



USE OF SITE RECORD BOOK  
(STAFF AND BUILDING USERS)

# Challenges and Solutions



LABOUR SHORTAGES



USER COMPLIANCE (E.G.,  
TIDINESS)

# Conclusion



**STRATEGIC ROLE OF  
CLEANING IN FM**



**CONTINUOUS  
IMPROVEMENT**

# Q&A

- Questions and Discussion

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