

April 2026



To all APSE Northern Ireland member contacts

Dear Colleagues,

APSE Northern Ireland FREE Member Event “Better Neighbourhoods: Green, Healthy, Connected” and Annual General Meeting 2026

Wednesday 27 May 2026, 10.00 to 15.00

I write to invite you to attend the APSE Northern Ireland Annual General Meeting (AGM) 2026. This meeting will be held at Lagan Valley Island, Lisburn, BT27 4RL.

Incorporating the AGM, APSE is holding a special seminar – FREE to attend for members. The seminar – Better Neighbourhoods: Green, Healthy, Connected – will explore practical approaches to shaping greener neighbourhoods, improving public health and wellbeing and strengthening community connections. From decarbonising local assets to designing spaces that are safe, inclusive and resilient, the seminar will showcase the latest thinking, expert insight and real-world case studies. All APSE Northern Ireland members can attend this event FREE of charge. [Speakers and booking information can be found here.](#)

Lunch will be provided for all seminar and AGM delegates at the rise of the AGM meeting at around 1pm allowing an opportunity for networking amongst our council colleagues from across APSE Northern Ireland.

Date and time: Wednesday 27 May, 10.00 to 15.00. (The AGM will begin at 12.45 prompt).

Venue: Lagan Valley Island, Lisburn, BT27 4RL (Once registered to attend you will receive an Outlook invite).

I attach a copy of the agenda.

The following items may be downloaded from the APSE Website

- [APSE Constitution](#)
- [The APSE NI Constitution](#)
- [Minutes of the Annual General Meeting held on 10 June 2025, Galgorm Hotel](#)
- [AGM Papers 2026](#)

Please ensure your authority is represented at the APSE Northern Ireland AGM. We particularly welcome the involvement of elected members. The AGM is open to all councillors, officers and trade union representatives from APSE member authorities and organisations.

If you wish to put a motion before the AGM or you wish to propose an amendment to the NI Constitution, these must be received by **Thursday 14 May 2026**. Please send any motions or proposed amendments to Matt Ellis on mellis@apse.org.uk. A two thirds majority is required for any constitutional amendments.

Please note this year the APSE Northern Ireland AGM will be asked to adopt an updated constitution and new Financial Standing Orders. These are available through the attached link above 'AGM papers 2026'.

Please confirm your attendance [using this link](#)

AGM Agenda – Start: 12.45

1. Welcome from APSE Chief Executive: Mo Baines
2. Confirmation of National Council representatives 2026-2027 (this is a biennial issue, so no elections required at the AGM)
3. Apologies for absence
4. Minutes of APSE Northern Ireland AGM 2025
5. Matters Arising
6. Finance Report – to receive the APSE Northern Ireland Accounts for 2025-2026
7. Annual Report of the Association – Mo Baines, APSE Chief Executive
8. Annual Report of the Association in Northern Ireland – Matt Ellis, APSE Principal Advisor
9. Motion 1 – Constitutional Amendment and Adoption of Financial Standing Orders.
10. Election of a new Financial Advisor should Motion 1 be carried.
11. To reaffirm APSE support for nominations to the APSE Annual General Meeting for:
 - One network chair
 - One strategic forum chair

*NB. APSE's AGM elects representatives from across its UK member authorities to act as network or strategic forum chairs. In the interests of geographic, political and gender balance APSE Northern Ireland will ask for nominations for **two** positions at its' AGM to ensure that APSE Northern Ireland is able to put forward nominations to the AGM in September 2026. The nominations for network and strategic forum chairs is the property of APSE's AGM.*

12. Any other competent business previously notified to the Chair
13. Closing Remarks

Please confirm your attendance [using this link](#)

And please do forward the link to colleagues in your council!

Matt Ellis, APSE Principal Advisor for Northern Ireland

On behalf of Ald Alan McDowell, APSE Northern Ireland Chair and
Ellen Cavanagh, APSE Northern Ireland Secretary