



Leadership and Management Skills (CPD)

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Course Brochure

Course Overview

Designed for middle and senior managers, in local authorities, this masterclass provides an opportunity to explore leadership as a critical management quality. 2020 brought about step-changes in the way local authorities deliver services and lead through uncertainty and change. The need for robust management and leadership skills has never been greater.

APSE developed this masterclass in response to issues raised by our member authorities. You will be invited to complete pre-course questionnaires, which tease out your training needs, team roles profile and learning style.

This highly interactive course is delivered online, over two half-days.

Learning Outcomes

- Explore transformational leadership skills
- Discover your natural behaviour, traits and personality
- Identify a project management approach
- Examine the issues facing frontline managers
- Identify key health and safety responsibilities for managers
- Assess transformation of learning
- Consider the management of change, attitudes and cultures

Who should attend?

Experienced operational managers who wish to refresh their knowledge or those new to management of supervisors and team leaders who wish to develop their skills.

Please note this programme may be subject to change.

Course Programme

For further information, please contact training@apse.org.uk

09:45 - 10:00	REGISTRATION (and Tech Check)
10:00 - 11:15	UNIT 1: Management <ul style="list-style-type: none"><input type="checkbox"/> Defining leadership and management<input type="checkbox"/> Self-mastery: Smarter and Time<input type="checkbox"/> What sort of leadership is needed?
11:15 - 11:30	COMFORT BREAK
11:30 - 12:45	UNIT 2: Building and Leading Teams <ul style="list-style-type: none"><input type="checkbox"/> Team roles<input type="checkbox"/> Leading through change<input type="checkbox"/> Problem solving
12:45 - 13:15	LUNCH
13:15 - 14:30	UNIT 3: Leadership <ul style="list-style-type: none"><input type="checkbox"/> Emotional Intelligence<input type="checkbox"/> Coaching & Mentoring
14:30 - 14:45	COMFORT BREAK
14:45 - 15:45	UNIT 4: Cultural Leadership <ul style="list-style-type: none"><input type="checkbox"/> From operations to strategy<input type="checkbox"/> Understanding context<input type="checkbox"/> Organisational cultures
15:45 - 16:00	PLENARY, FEEDBACK AND CLOSE

In-house - tailored training to meet your needs.

The package includes:

-  A pre-course consultation so we can tailor the course to meet your needs.
-  Trainee Needs Analysis.
-  Customisation of the slide pack.
-  Delivery of the course on a mutually convenient date and time to meet your authority's needs and working patterns.
-  Analysis of trainee feedback, which we share with you.
-  Trainer feedback, if required.
-  Post-course materials on password-protected hidden webpage.

If delivered online, the course is suitable for up to 15 participants and over two half-days or one full day, via Microsoft Teams

If delivered onsite, it is suitable for up to 20 participants. Trainer travel, subsistence and accommodation is charged at cost.

ENQUIRE ABOUT AN IN-HOUSE COURSE [HERE](#)

About APSE Training

APSE (Association for Public Service Excellence) is a not-for-profit local government think tank, working with over three hundred councils throughout the UK, promoting excellence in public services. As the foremost specialist in local authority front line services, APSE hosts a network of front line service providers in areas such as waste and refuse collection, parks and environmental services, leisure, school meals, cleaning, housing, and building maintenance.

APSE Training aims to provide inspiring and impactful lifelong learning and development opportunities, nurturing talent and enabling growth. A broad range of courses are available via the APSE website and as bespoke in-house courses. APSE Training is compliant with APSE's Quality Assurance processes under ISO 9001, ISO 14001, ISO 27001 and GDPR. We are also a Platinum Carbon Literate Organisation, which demonstrates our commitment to raising awareness of the climate crisis.

Contact Details

The team is ready to help.

Please direct enquiries to: training@apse.org.uk | 0161 772 1810

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