



# Managing Programmes In Local Government

Fiona Sutton-Wilson, Head of APSE Training  
Effective tools to realise the benefits of transformational change.

# Managing Programmes

## Purpose

Are you managing multiple related projects as part of a larger programme of change?

Whether you are going through LGR or transformational change, robust programme management can help you to make sense of complex and dynamic environments. Balancing quality, driving efficiencies and managing risk are all key concerns. Programme management can help to drive consistency across projects to maximise the benefits of any interdependencies and achieve return on investment.

APSE has developed this practical, interactive, skills-based course, packed with the tools needed for robust programme management in frontline and corporate services. Collaborative learning and networking are important elements, with ample opportunities for you to share your good practice and learn from that of others. Led by experts in the field, you will go away with skills you can apply to running your own current or future programmes.

## Who should attend?

Managers with responsibility for a series of projects or who manage programmes, either in a Programme Management Office (PMO) or part of a stand-alone service; directors, heads of service, service managers and those who are at the beginning of their programme management career.

## Learning Outcomes:

- Differentiate between programmes, projects, initiatives and portfolios.
- Analyse and apply the key principles of programme planning management and control.
- Appraise a route map for transformational business change and benefits realisation.
- Reflect on ways to synthesise programme lessons and control programme close.

## Agenda

Join 15 minutes before the start for Registration and Tech Check

	<b>Welcome and introductions</b>
<b>Unit 1</b>	<b>Programme Context</b> Understanding the programme environment
<b>Unit 2</b>	<b>Programme Planning</b> Planning Outcomes and benefits
<b>Unit 3</b>	<b>Programme Delivery</b> Managing trances and coherent capability
<b>Unit 4</b>	<b>Programme Legacy</b> What happens when a programme ends?

# Trainer Profile

## Fiona Sutton-Wilson

Fiona is the Head of APSE Training. She has worked in the local government space for more than 30 years. Starting her career, on the frontline in youth and community services in 1992, Fiona is passionate about delivering outstanding services which make a difference in local communities.

Fiona has managed projects, programmes, and services across a broad range of local government settings, developing partnerships across the public, private and voluntary sectors. She moved to APSE, as the Head of APSE Training, in 2019, where she oversees a team of core staff and Associate trainers in providing inspiring learning and development opportunities, for the local government sector, which nurture talent, enhance capacity and enable professional growth.

Fiona is a Chartered Fellow of the CIPD, is Prince2 and MSP certified, has a Post-graduate Diploma in Business Administration (DMS), is a qualified teacher (QTS) with a PGCE in Secondary Education and is a Carbon Literacy Trainer.



## In-house packages – tailored training to meet your needs.

Any of our courses can be customised to meet the needs of your team, service or authority. The package includes:

- A pre-course consultation so we can tailor the course to meet your needs.
- Trainee Needs Analysis.
- Customisation of the slide pack.
- Delivery of the course on a mutually convenient date and time to meet your authority's needs and working patterns.
- Analysis of trainee feedback, which we share with you.
- Trainer feedback, if required.
- Post-course materials on password-protected hidden webpage.

If delivered online, the course is suitable for up to 15 participants and over two half-days or one full day, via Microsoft Teams

If delivered onsite, it is suitable for up to 20 participants. Trainer travel, subsistence and accommodation is charged at cost.

## About APSE Training

APSE (Association for Public Service Excellence) is a not-for-profit local government think tank, working with over 300 councils throughout the UK, promoting excellence in public services.

APSE is the foremost specialist in local authority front line services, hosting a network for front line service providers in areas such as waste and refuse collection, parks and environmental services, leisure, school meals, cleaning, housing, and building maintenance.

APSE Training aims to provide inspiring and impactful lifelong learning and development opportunities, nurturing talent and enabling growth. A broad range of courses are available via the APSE website and as bespoke in-house courses.

APSE Training is compliant with APSE's Quality Assurance processes under ISO 9001, ISO 14001, ISO 27001 and GDPR. We are also a Platinum Carbon Literate Organisation, which demonstrates our commitment to raising awareness of the climate crisis.



The team is ready to help.

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