

## **APSE Roads & Lighting Services Advisory Group**

**29 January 2016**

**Tayside Contracts, Perth**

### **1. Introduction & Welcome**

Cllr Paul O'Kane was unable to attend due to other Elected Member duties. L Melville welcomed all to the meeting and thanked everyone for attending. Louise also thanked Tayside Contracts for their continued hospitality here in Perth towards the APSE Roads and Lighting advisory group.

### **2. Attendance & Apologies**

See attached.

### **3. Minutes of 13 November 2015**

The minutes of the meeting on 13 November were agreed to be a true and accurate record.

### **4. Matters arising**

No matters arising.

### **5. UK Lighting Board Update & National Street Lighting Energy Efficiency Programme**

**Speaker: Lindsay McGregor, Associate Director, Scottish Futures Trust**

In the first part of the presentation Lindsay provided an update on the UK lighting board. This included information on the UK Roads Liaison Group as well as various guides and codes of practice. Lindsay then provided the group with a comprehensive update of the current review of the codes, which included information on the scope of the review and confirmation that the final code would be due in summer 2016. The second part of the presentation focused around the Street Lighting Energy Efficiency Toolkit. This included information on what the toolkit can do and some of the key financial observations.

### **6. Winter flooding: Round table discussion on the various systems and processes established, highlighting best practice and lessons learnt** **Group Discussion**

The group held a detailed discussion on winter flooding. Those within the room provided information on the current best practice. This included:-

Fife Council – introduced flooding pods which are strategically placed around housing areas. These are re-stocked when required and the public can help

themselves to the items within. The pods themselves are hard standing and drilled into the ground.

Stirling Council – Completed consultation with communities on the issue of flooding. Has been promoting flood gates. Flood monitors had been put into some of the river hot spots which allow members of the public to receive text message warnings.

Glasgow & Dundee City Councils – Flood management plans and similar to other local authorities raise awareness of potential flooding issues to the public

Falkirk Council – Looking at GIS to map flood hotspots

## **7. Process Benchmarking - next steps?**

### **Discussion led by Colin McInnes**

Following on from discussions in agenda item 6, it was agreed that Colin would look into flood action plans and risk assessment. Colin will look to issue a questionnaire to local authorities to gather information on what is currently being carried out etc.

## **8. APSE/ SCOTS performance networks update**

### **Speaker: Dot Reid, Area Roads Engineer, Falkirk Council**

Dot provided a verbal update on the recent reports which have been issued, including the SCOTS output report and the APSE first batch reports. It was highlighted that issuing both reports at the same time has caused a little confusion therefore this was something which would be discussed at the next SCOTS/ APSE meeting taking place in Falkirk at the beginning of February. Dot also confirmed that the year on year report which Dave Knapman had been working on would also be available.

## **9. Discussion of issues affecting service delivery**

There was a general discussion on the areas below:-

- Risk matrix for defect categorisation (update)
- Impact of budget cuts on service provision
- Litter picking on roads over 40 mph

It was agreed that Louise would arrange another meeting of the group for around May time in order for the main item on the agenda to be focused around budget cuts and the impacts on service provision.

## **10. APSE Update**

### **Speaker: Louise Melville, Principal Advisor, APSE**

Louise delivered an update on the work of the Association, including our latest research. Louise also updated the group on the various forms of advocacy undertaken recently as well as providing an update on APSE's other services including APSE Solutions, APSE Training, APSE Energy, Performance Networks and the upcoming seminars.

## **11. A.O.C.B & Future Agenda Items**

It was agreed that should attendees have any suggestions for future topics these would be emailed to Louise Melville in the APSE office.

## **12. Date & venue of next meeting**

The date and venue of the next meeting will be on 6 May 2016 and will be hosted at Ruthvenfield Depot in Perth.

### **Attendee List**

Louise Melville	APSE
Colin McInnes	APSE
Brian Strachan	Aberdeen City Council
Fiona Kirk	Aberdeen City Council
Keith Milne	Aberdeenshire Council
Stan Pattinson	Angus Council
Douglas Hill	Angus Council
Paul Symington	Ayrshire Roads Alliance
Mike Fawkes	Dumfries & Galloway Council
Dougie McKay	Dundee City Council
Brian Orde	East Renfrewshire Council
Dorothy Reid	Falkirk Council
Chris Burns	Glasgow City Council
Alastair Robertson	Glasgow City Council
Jamie Wright	Stirling Council
Lindsay McGregor	Scottish Futures Trust
Bill Liddle	Fife Council
Gordon MacLachlan	Stirling Council
Stan Pattison	Angus Council
Elaine Strachan	Tayside Contracts

**Apologies List**

Richard Blain	Aberdeen City Council
Bill Lennox	Aberdeenshire Council
Douglas Hill	Angus Council
Alan Simpson	City of Edinburgh Council
Raymond Smith	Falkirk Council
Elizabeth Maciver	Highland Council
John MacLennan	Highland Council
Joe Smith	North Ayrshire Council
Stewart Ormond	West Dunbartonshire Council
Kenneth Brown	West Lothian Council