

**ASSOCIATION FOR PUBLIC SERVICE EXCELLENCE**

**ANNUAL GENERAL MEETING (SCOTLAND)**

**MINUTE OF MEETING**

**8 July 2025**

**Clyde Suite, Hilton Glasgow  
1 William Street, Glasgow, G3 8HT**

**1. Introduction and Welcome**

Cllr Lynne Short, APSE Scotland Chair 2023-25 provided a welcome to the meeting and thanked everyone for attending.

**2. Attendance and Apologies**

Please see below. (See appendix 1)

**3. Minute of AGM held on 12 July 2024**

Minutes agreed.  
Moved by Cllr J Hamilton  
Seconded by Cllr T Conn

**4. Matters arising**

No matters arising.

**5. Regional Constitution**

It was noted that there were no APSE Scotland Constitutional Amendments.

**6. National Constitution**

It was noted that there were no National Constitutional Amendments.

**7. APSE representation (Elections)**

The following nominations were considered and agreed by the meeting:-

**Scottish Chair**

**Cllr Judy Hamilton of Fife Council.** There being no other nominations Cllr Hamilton was duly elected.

**Scottish Vice Chair**

**Cllr Lynne Short of Dundee City Council.** There being no other nominations Cllr Short was duly elected.

**Scottish Secretary**

**Andrew Kennedy of East Ayrshire Council.** There being no other nominations Andrew Kennedy was duly elected.

**Scottish Financial Advisor**

**Scott Blyth West Lothian Council.** There being no other nominations Scott Blyth was duly elected.

**Scottish Climate Change and Renewables Network**

**Cllr Rachel Nunn of Stirling Council.** There being no other nominations Cllr Nunn was duly elected.

**Scottish Commercialisation Network**

**Cllr Anthony Gurney of North Ayrshire Council.** There being no other nominations Cllr Gurney was duly elected.

**Scottish Fleet, Transport and Vehicle Mechanical Network**

**Cllr Tom Conn of West Lothian Council.** There being no other nominations Cllr Conn was duly elected.

**Scottish Highways & Street Lighting Network**

**Cllr Laura Doherty of Glasgow City Council.** There being no other nominations Cllr Doherty was duly elected.

**Scottish Housing, Construction and Building Maintenance Network**

**Cllr George Paul of West Lothian Council.** There being no other nominations Cllr Paul was duly elected.

**Scottish Parks, Grounds and Streets Network**

**Cllr Norman Hampshire of East Lothian Council.** There being no other nominations Cllr Hampshire was duly elected.

**Scottish Soft Facilities Management Network**

**Cllr Jim McMahon of East Ayrshire Council.** There being no other nominations Cllr McMahon was duly elected.

**Scottish Waste and Recycling Network**

**Cllr Mark McGeever of South Lanarkshire Council.** There being no other nominations Cllr McGeever was duly elected.

## **National Council**

It was agreed and confirmed by the AGM that the following 7 representatives by appointed to National Council:-

Cllr Archie Dryburgh, Dumfries & Galloway Council  
Cllr Lynne Short, Dundee City Council  
Cllr Judy Hamilton, Fife Council  
Andrew Kennedy, East Ayrshire Council  
Cllr Ruairi Kelly, Glasgow City Council  
Cllr George Paul, West Lothian Council  
Cllr Tom Conn, West Lothian Council

The following delegates were confirmed as nominated substitutes:-

Cllr Rachel Nunn, Stirling Council  
Scott Blyth, West Lothian Council

### **7. Finance reports and accounts**

Please see below (See appendix 2 and 3).

### **9. General Power of Competence – is Scotland currently missing out?**

APSE's Chief Executive, Mo Baines provided a presentation on the above. To access the presentation from the day please [click here](#)

### **10. Using your legal powers for income generation**

Jamie Dunn, Legal Director, Brodies LLP Solicitors provided a presentation on the above. To access the presentation from the day please [click here](#)

Following a Q&A session with the delegates on agenda item 9 and 10, it was noted that the presentation would be circulated to APSE Scotland members.

### **11. Annual report by secretariat: Scotland year in review 2024/25**

Louise Melville, Principal Advisor, apse Scotland provided a presentation on the above. To access the presentation from the day please [click here](#)

### **12. Any other competent business**

There was no other competent business.

### 13. Closing remarks

Cllr Judy Hamilton, APSE Scotland Chair thanked everyone for their attendance and contributions and officially closed the meeting.

## Appendix 1

### Scottish AGM

8 July 2025

### Attendee List

Mo Baines	APSE
Louise Melville	APSE
Laura McNab	APSE
Jamie Dunne	Brodies LLP
Cllr Archie Dryburgh	Dumfries and Galloway Council
Cllr Lynne Short	Dundee City Council
Andrew Kennedy	East Ayrshire Council
Mark Hunter	East Ayrshire Council
Amir Manesh	East Dunbartonshire Council
Habiba Mimi	East Lothian Council
Barry Neill	Falkirk Council
Cllr Judy Hamilton	Fife Council
Tony McEwan	Inverclyde Council
LGIU	Caitlin Lord
Cllr Tony Gurney	North Ayrshire Council
Thomas Reaney	North Ayrshire Council
John Godwin	North Ayrshire Council
Louise Reid	South Ayrshire Council
Cllr Rachel Nunn	Stirling Council
Cllr Tom Conn	West Lothian Council
Cllr George Paul	West Lothian Council
David Maule	West Lothian Council
Scott Blyth	West Lothian Council
Grant Taylor	West Lothian Council

## Apologies

Ryan Gorman	East Dunbartonshire Council
Cllr Andrew Morrison	East Renfrewshire Council
Cllr Dianne Alexander	Midlothian Council
Gary Wilson	North Ayrshire Council
Kenneth McLaughlin	Scottish Borders Council

## Appendix 2

### APSE Scottish Regional Council Balance Sheet As at 31st March 2025

	31/03/2025	31/03/2024
<b>Current Assets</b>		
Sundry Debtors	£ 4,684	£ 4,686
Bank Balances	£ 401,322	£ 356,321
<b>Total Current Assets</b>	<b>£ 406,007</b>	<b>£ 361,007</b>
<b>Less Current Liabilities</b>		
Sundry Creditors	£ 136,368	£ 118,661
Conference Prepayments	£ 130,639	£ 153,370
VAT Suspense Account	£ 766	-£ 11,945
<b>Total Current Liabilities</b>	<b>£ 267,773</b>	<b>£ 260,086</b>
<b>Net Assets</b>	<b><u>£ 138,233</u></b>	<b><u>£ 100,921</u></b>
Represented by		
Capital & Reserves	£ 138,233	£ 100,921
Transfer from/ to profit & loss	£ -	£ -
<b>Net Reserves</b>	<b><u>£ 138,233</u></b>	<b><u>£ 100,921</u></b>

Scott Blyth

APSE Scottish Regional Financial Advisor

## Appendix 3

### APSE Scottish Regional Council Profit and Loss for the 12 month period ending 31st March 2025

<b><u>Income</u></b>	2024/2025	2023/2024
Seminars	£ 391,169	£ 357,425
less outlays	£ 235,418	£ 227,497
<b>Net Seminar Income</b>	£ 155,751	£ 129,928
<b>Other Income</b>		
Regional Subs	£ 6,751	£ 6,800
Bank Interest	£ -	£ -
Bad Debt Recovery	£ -	£ -
Misc Income	£ -	£ -
Total Other Income	£ 6,751	£ 6,800
Total Income	£ 162,502	£ 136,728
less		
<b><u>Expenditure</u></b>		
Staff & Office Running Costs	£ 100,203	£ 99,813
Chair Fees	£ 16,567	£ 17,731
Conferences	£ 5,928	£ 10,201
Meetings & Working Groups	£ 2,001	£ 1,265
Travel Expenses	£ 493	£ 1,482
Total Expenditure	£ 125,192	£ 130,492
Net profit	£ 37,311	£ 6,236
Research	£ -	£ -
Bad Debt		£ 3,968
Transfer to Reserve Account	£ 37,311	£ 2,268

Scott Blyth

APSE Scottish Regional Financial Advisor