

**APSE Scotland Soft FM Advisory Group Meeting – Tuesday 12 December 2023 10.30 AM to 12.00 PM**

**Welcome from Chair: Cllr Jim McMahon, East Ayrshire Council**

**1. Delivering school meals by drone**

**Speaker:** Christine Boyle, Senior Manager – Catering, Cleaning, Commercial Events and Food Strategy

*This will provide colleagues the opportunity to hear about Argyll & Bute Council's award-winning drone project.*

**2. Embracing Local Food Procurement**

**Speaker:** Neil Beattie, Team Leader, Catering and Cleaning, Shetland Islands Council

*This will provide colleagues the opportunity to hear about Shetland Island's Council's work in the important area of local food procurement.*

**3. Changes to allergy labelling for pasta**

**Group discussion led by:** Mark Hunter, Strategic Lead Food and Facilities Support, East Ayrshire Council and Secretary of the APSE Scotland advisory group

*This will provide the opportunity for colleagues to discuss and share information around the impact of these changes on menus etc.*

**4. Update on APSE Performance Networks Payscale exercise**

**Group discussion led by:** Louise Melville, Principal Advisor, APSE

*Louise Melville will provide colleagues with an update on the requests from the previous meeting in September regarding janitorial services. Colleagues will be able to discuss the two options and confirm which they'd prefer to go ahead with in terms of janitorial services and the other job roles.*

**5. Soft FM activity clinic: Any other issues affecting service delivery**

**Speaker:** Group discussion

*This will provide the opportunity for attendees to discuss any challenges and solutions that councils are experiencing and adopting in relation to a particular issue including:-*

- Software packages for meals on wheels
- School meal charges

**6. APSE Update**

**Speaker:** Louise Melville, Principal Advisor, APSE

**This meeting will close at 12noon.**