

**APSE Scotland Soft FM Advisory Group Meeting – Wednesday 30 April 2025**  
**(10.30am – 12noon)**

**Venue: Hamilton Park Racecourse, Bothwell Road, ML3 0DW**

**Welcome from Chair: Cllr Jim McMahon, East Ayrshire Council**

**1. Management of school crossing patrollers**

**Speaker:** Group Discussions

*This will provide colleagues with the opportunity to discuss and share information on what is happening in authorities across Scotland.*

**2. Recruitment and retention: addressing the gaps through evolving roles**

**Speaker:** Group Discussion

*This will provide colleagues with the opportunity to discuss and debate the challenges within Soft Facilities services.*

**3. Free School Meal Secondary school expansion**

**Speaker:** Group discussion

*This will provide colleagues the opportunity to discuss and debate the upcoming expansion to Year 1 and Year 2 of secondary schools including the challenges and opportunities moving forward such as logistics and capacity.*

**4. Working with allergens**

**Speaker:** Group discussion

*This will provide colleagues the opportunity to discuss and debate the ongoing challenges including sharing best practice and experiences of managing allergens within local authorities.*

**5. New campus' and the unique maintenance and upkeep considerations**

**Speaker:** Group discussion

*This will provide colleagues the opportunity to discuss and debate how facilities management teams are responding to the unique set of challenges a new campus provides including open spaces, vandalism and daily building checks.*

**6. APSE Update**

**Speaker:** Louise Melville, Principal Advisor, APSE