

APSE northern Minutes of Annual General Meeting Friday 2 June 2017

1. Cllr John Kerr Brown welcomed delegates to the Park Inn Hotel, York for the AGM on behalf of APSE's Northern Region and thanked them for their attendance.
2. Attendance is listed at appendix A. No substitutes were notified to the meeting
3. Apologies for absence; Non noted
4. As the APSE Northern region will hold the national chair and secretary of APSE in 2018 – 2019 it was agreed that Cllr John Kerr brown and Anita Brown be nominated as the prospective National Chair elect and National secretary elect.
5. Wayne Priestley, APSE and Charlie Tindall, Wakefield were appointed as tellers
6. Cllr John Kerr Brown, Warrington Council and John Coates, North Lincs Council were agreed as Chair and Secretary for 2016-2018
7. It was agreed that the APSE northern treasurer would remain vacant in favour of continuing with Messrs Slade and Cooper as Auditors for 2017/2018
8. The minutes of the annual general meeting held in Chester 15 June 2016 were agreed as a correct record
- 9. Election to APSE northern executive committee and regions proposed support for nominations to the APSE AGM**

The APSE northern executive vacancy remains open after no nominations were received.

The meeting agreed to support the following nominations to go forwards to the APSE AGM in September 2017

- Cllr Paul Findlow, Cheshire East Council as a strategic forum chair - Elected at the national AGM
- Cllr John Kerr Brown, Warrington Council as a strategic forum chair - Elected at the national AGM
- Cllr Giles Mc Neill, West Lindsey District Council Strategic Forum chair - Elected at the national AGM
- TBC Building Cleaning Advisory Group Chair, Knowsley council – Elected at the national AGM

- Cllr Julie Simpson, Catering Advisory Group, - Elected at the National AGM
- Cllr Tracey Dixon, Refuse and Street Cleansing Advisory Group Chair, South Tyneside - Elected at the National AGM

9. To confirm the appointment of additional representatives to APSE national council 2017-2018

*Please note there are eight seats in total available to APSE northern which are the Chair, Secretary and 6 additional seats

The Northern Region National Council members were agreed as:-

- Cllr John Kerr Brown, Warrington Council (Regional Chair)
- John Coates, North Lincs Council (Regional Secretary)
- Cllr Sonja Crisp (Vice Regional Chair)
- Anita Brown, Stockton Council, Vice Regional Secretary)
- Adrian Phillips, Preston Council
- Cllr Lynn Pallister, Redcar and Cleveland Council
- Cllr. Julie Simpson Gateshead Council
- Cllr. Tracy Dixon South Tyneside Council

The substitute members are agreed as

- Terry Collins, Durham County Council
- Glynn Humphries Wakefield Council

10. The meeting confirmed the appointment to APSE policy performance and scrutiny committee 2017-2018 of the APSE northern chair and secretary and appoint substitutes

- Cllr John Kerr Brown, Warrington Council (Regional Chair)
- John Coates, North Lincs Council (Regional Secretary)

And substitutes in the event of non-attendance

- Anita Brown, Stockton Council, (Vice Regional Secretary)

11. Financial Reports

- Wayne Priestley introduced the financial review report for APSE northern prepared by Messrs Slade and Cooper, Accountants.
- On being put to the meeting the Financial Statement 2016/2017 was agreed

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- It was agreed that the Proposed Budget for 2016/2017 be delegated to the regional executive with agreement that the programme of free events for regional members continues.
- It was agreed to continue the existing banking arrangements for APSE northern with Coop Bank community account.

12. Review of Fees and Honoraria for:

- a. Chair
- b. Secretary
- c. Treasurer
- d. Auditors

In line with the Financial Standing orders it was agreed this fees would be uprated by 1% being the NJC local government pay increase.

13. It was agreed that the calendar of meetings for 2017/2018 be delegated to the regional executive

14. There were no matters arising requiring any changes to reflect the national constitution of APSE.

15. The meeting was provided with a brief National Update and arrangements for the APSE AGM 2017 by Wayne Priestley confirming the AGM and annual seminar would take place in Oxford

15. Date and Place of Next Meeting - To be delegated to the regional executive