



Dear Colleague,

APSE Scotland Roads & Street Lighting Advisory Group

I am writing to inform you that the next meeting of the APSE Scotland Roads & Street Lighting group will be held as follows:- **Tayside Contracts, Ruthvenfield Depot, Inveralmond Industrial Estate, Perth, PH1 3EE.**

Date: Friday 1st November 2019

Time:

10:00 am Tea & coffee on arrival
10:30 am Advisory group starts
12:30 pm Buffet lunch
1.30 pm Close of meeting

Venue: Tayside Contracts, Ruthvenfield Depot, Inveralmond Industrial Estate, Perth, PH1 3EE.

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise Melville
Principal Advisor (Scotland)
Association for Public Service Excellence



GB 11409



GB 11132



GB 14074

Association for Public Service Excellence
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APSE Scotland Roads & Street Lighting Advisory Group

Friday 1st November 2019 at Tayside Contracts, Ruthvenfield Depot, Inveralmond Industrial Estate, Perth, PH1 3EE.

10:30am to 1.30pm, Tea/ Coffee from 10:00am

1. Introduction & Welcome

2. Attendance & Apologies

3. Minutes of Previous Meeting held 29th March 2019

4. Matters Arising

5. Virtual reality Health & Safety Training Evaluation – Roads workers including demo

Speaker: Nicola Vemmie, Senior Asset Management Consultant and Craig Wilson, Civil Design Technician, Jacobs

6. Collaboration in Action: Shared Head of Service for Roads & Transportation

Speaker: Gail MacFarlane, Head of Shared Services – Roads & Transportation, Inverclyde and West Dunbartonshire Councils

7. Measuring customer satisfaction for roads maintenance – survey progress update

Speaker: Dot Reid, Roads & Grounds Manager, Falkirk Council

8. Review and Analysis of Performance Networks Outcomes for 2017/18 (continued)

Facilitated by: Colin McInnes, Associate, APSE

9. Roads & Street Lighting clinic: Issues affecting service delivery

Speaker: Group Discussion

10. APSE Update

- National Issues
- Recent Briefings/Research

Speaker: Louise Melville, Principal Advisor, APSE Scotland

11. AOCB

12. Date of next meeting – 17th January 2020, Tayside Contracts Inveralmond Depot

13. Lunch