



Dear Colleague,

APSE Scotland Commercialisation Advisory Group

I am writing to inform you that the next meeting of the Scottish commercialisation advisory group will be held at:- - Irvine Townhouse and the Portal Leisure Centre, 21 High Street, Irvine, KA12 0AB.

Date: Friday 22nd February 2019

Time:

10.00 Tea/ coffee on arrival

10:30 Advisory group commences

12:30 Buffet lunch

13.15 Meeting ends

Venue: Irvine Townhouse and the Portal Leisure Centre, 21 High Street, Irvine, KA12 0AB.

Map: [Click here for map & to access directions](#)

Parking: The nearest long stay car park is the Caledonian (location CP5 on this [carpark map](#)). It's an approximately 5-minute walk from the Townhouse and Portal.

The agenda for the meeting is enclosed. The meeting is open and free to elected members and officers from APSE Scotland members.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk.

Yours faithfully,

Louise Melville
Principal Advisor
APSE Scotland



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Scotland Commercialisation advisory group

Friday 22nd February 2019, 10.30 to 13.00, Tea/Coffee from 10.00 at Irvine Townhouse and the Portal Leisure Centre, 21 High Street, Irvine, KA12 0AB.

1. Introduction & Welcome from Chair
2. Attendance & Apologies
3. Minutes of previous meeting (30th November 2018)
4. Matters arising from previous meeting
5. Commercialisation Competition – Discussing the ideas submitted and considering potential areas of future work
Speaker: Group Discussion

As discussed at our previous advisory group, the focus of this meeting will be to discuss and review the ideas submitted as part of the commercialisation competition in order to consider any potential future area of work which the whole group or a number of authorities within the group would be keen to explore taking forward.

The ideas cover a number of areas including:-

- FM Services (Catering & Building Cleaning)
- Corporate
- Building & Housing Services
- Transport & Highways/ Street Lighting
- Waste & Recycling
- Trading Standards

6. APSE Update
 - National issues
 - Briefings/research
 - Update on National Commercialisation group topics/ discussionsSpeaker: Louise Melville, Principal Advisor, APSE Scotland

7. AOCB
8. Date of next meeting – 26 April 2019, venue to be confirmed
9. Lunch