



Dear Colleague,

APSE Scotland Commercialisation Advisory Group

I am writing to inform you that the next meeting of the Scottish commercialisation advisory group will be held at:- - Whitehill Service Centre, 4 Inchmuir Road, Whitehill Ind. Est, Bathgate, EH48 2EP.

Date: Friday 26th April 2019
Time:
10.00 Tea/ coffee on arrival
10:30 Advisory group commences
12:30 Buffet lunch
13.15 Advisory group meeting ends
13.20 Funeral services sub-group commences
15.30 Sub-group meeting ends

Venue: Whitehill Service Centre, 4 Inchmuir Road, Whitehill Ind. Est, Bathgate, EH48 2EP.

Map: [Click here for map & to access directions](#)

Parking: All attendees should press the bell button on the intercom for reception and the car park barrier will then rise for parking.

The agenda for the meeting is enclosed. The meeting is open and free to elected members and officers from APSE Scotland members.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk.

Yours faithfully,

Louise Melville
Principal Advisor
APSE Scotland



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Scotland Commercialisation advisory group

Friday 26th April 2019, 10.30 to 13.15, Tea/Coffee from 10.00 at Whitehill Service Centre, 4 Inchmuir Road, Whitehill Ind. Est, Bathgate, EH48 2EP.

1. Introduction & Welcome from Chair
2. Attendance & Apologies
3. Minutes of previous meeting (22nd February)
4. Matters arising from previous meeting

5. Risk and commercialisation: A guide for local scrutiny councillors
Speaker: Louise Melville, Principal Advisor, APSE

6. Property Investment: examples and issues
Speaker: Andy Mudd, Head of Solutions, APSE

7. Update on Renfrewshire's winning commercialisation competition entry: business case progress
Speaker: Andy Mudd, Head of Solutions, APSE

8. APSE Update
 - National issues
 - Briefings/research
 - Update on National Commercialisation group topics/ discussionsSpeaker: Louise Melville, Principal Advisor, APSE Scotland

9. AOCB

10. Date of next meeting – To be agreed post Scottish AGM on Friday 7th June

11. Lunch

12. Funeral Services Sub-group meeting