



Dear Colleague,

APSE Scotland Parks, Grounds, Street Services Advisory Group

I am writing to inform you that the next meeting of the APSE Scotland Parks, Grounds & Streets advisory group will be held as follows:- The Park Hotel, 2 Dundonald Place, Kilmarnock, KA1 1UR.

Date: Wednesday 31<sup>st</sup> October 2018

Time:

10:00 am Tea, coffee and arrival  
10:30 am Advisory group commences  
12:30 pm Lunch  
1:00 pm Litter Managers Network  
3.00pm Close

Venue: The Park Hotel, 2 Dundonald Place, Kilmarnock, KA1 1UR.

[Map and directions.](#)

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to [Lmoffat@apse.org.uk](mailto:Lmoffat@apse.org.uk).

Yours faithfully,

Louise Melville  
Principal Advisor (Scotland)  
Association for Public Service Excellence



**Association for Public Service Excellence**

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APSE Scotland Parks, Grounds, Street Services Advisory Group  
Wednesday 31<sup>st</sup> October 2018 at The Park Hotel, 2 Dundonald Place, Kilmarnock, KA1 1UR.  
10:30am to 3pm, Tea/ Coffee from 10:00am

1. Introduction & Welcome
2. Attendance & Apologies
3. Minutes of Previous Meeting held 8 August 2018
4. Matters Arising
5. Influencing the protection of parks: An overview and update on the MHCLG Parks Action Group (England)  
Speakers: Paul O'Brien, Chief Executive, APSE
6. Health & Safety training needs for frontline staff  
Speaker: Stuart Pryde, Principal Amenity Officer, East Lothian Council
7. Litter on the Trunk Road Network - update  
Speaker: Stuart Pryde, Principal Amenity Officer, East Lothian Council
8. Group Discussion - **Member feedback on any other managers' forums / focus groups**
9. Group discussion - Enterprise
10. APSE Update
  - National Issues
  - Recent Briefings/Research
  - Network queriesSpeaker: Louise Melville, Principal Advisor, APSE Scotland
11. AOCB
12. Date of next meeting – Wednesday 27 February 2019 **taking place at West Lothian's** Service Centre, Bathgate
13. Lunch
14. Litter Managers network