

Dear Colleague,

**APSE Scotland Waste & Recycling Advisory Group Online Meeting
Friday 23 October 2020 – 10.30AM to 12.00PM**

1. Welcome by the Chair

Speaker: Councillor Peter Craig, South Lanarkshire Council

2. Update on the Recycling Charter Code of Practice review

Speaker: Kathryn Kennedy, Project Manager, Zero Waste Scotland

3. The introduction of an electronic booking system within our HWRCs

Speaker: Representative, Resource Efficient Solutions (Fife Council) (inv)

4. Group Discussion – COVID-19 recovery and renewal

This is the opportunity for attendees to discuss their recovery as well as any challenges and solutions that councils are experiencing and adopting and could include:-

- Update from authorities participating
- Approaches to covering staff annual leave and overtime e.g. bubble breaks from having to introduce different crew members etc
- Re-introducing services and the lessons learnt

5. Update on SWITCH forum

Speaker: Kathryn Kennedy, Project Manager, Zero Waste Scotland

6. Waste & Recycling clinic: Any other issues affecting service delivery