

APSE Transport & Mechanical Services Advisory Group

Wednesday 20 November 2013

Glen Pavilion, Dunfermline

1. Introduction & Welcome

The APSE Transport & Mechanical advisory group Chair Cllr Alistair Watson thanked all for attending today's meeting in Dunfermline and also thanked Graham Hodgkins for hosting the meeting.

2. Attendance & Apologies

See attached

3. Minutes of 28 August 2013

The minutes were agreed to be a true recorded of the meeting on the 28 August.

4. Matters arising

There were no matters arising from the minutes of the last meeting.

5. Sweating assets through the use of technology

The first presentation of the day was from Emma Goodall of Trackyou. Emma provided an introduction to Trackyou highlighting some of the local authorities already using the software provided by the company.

Emma then went on to talk about Trackyou's fleet management system, waste & recycling solution and geolocation based alerting system – collection mode and gritting mode.

A group discussion then followed regarding the presentation and included questions to Emma on what the costs of the equipment and software were and whether local authorities are able to access archived data.

6. Reducing Grey Fleet

Ian Murdoch, Scottish Transport Manager, Energy Saving Trust provided the group with an informative presentation on the issue of grey fleet including some findings from the EST.

The presentation also included the importance of data and keeping all records up to date. As well as highlighting the big health & safety issues.

Ian concluded his presentation with some case studies in how local authorities could reduce their grey fleet and the savings which are attached to this.

7. Transforming fleet, delivering for the customer & gearing up for the delivery of a new Waste & Recycling service

Our 3rd presentation was delivered by Paul Curran, Fleet Manager, East Dunbartonshire Council. Paul introduced his presentation by providing some background on the Council itself and then made particular reference to the fleet service.

Paul highlighted the main issues which had been faced by the service since 1996 and the various ways they had brought about solutions to continue to develop and evolve the service. This included a fleet replacement programme and integrated transport operations, hire desk and fuel management service.

Continuous development has also involved a business case for inhouse paint and body repair facility, recruitment of multiskilled staff, authorisation to undertake in house insurance repairs and management of HAVS.

Paul then updated the group on the Council's kerbside collection and waste review which has seen the introduction of the new service as of 6th May 2013.

Paul then concluded with the challenges and achievements to date within the service and the developments which have occurred over the past few years.

A group discussion followed on the information contained within the presentation.

8. APSE Update

Louise McMillan provided a comprehensive update on the work of the Association. This included an update on the research projects which APSE would be working on over 2014 as well as the recent briefing papers.

The group were also informed that APSE had meetings scheduled with Cosla to provide a response to their commission on strengthening local democracy, SOCOEHS on the Protective services PN pilot currently under way in Scotland and the SHBVN to develop relationships between all organisations.

Louise also updated the group on APSE Solutions, APSE Training, Performance Networks and the upcoming seminars. In particular the upcoming Fleet, Waste & Grounds seminar taking place in Aviemore on 6/9 May 2014.

9. AOCB

There was no other competent business.

10. Issues Round Up

The group had a round table discussion on both on fleet management software and safety inspections of vehicles.

11. Future agenda items for next meeting

The group highlighted they would be interested to hear about shift patterns and confirmed they would email Louise with further topic ideas for the future.

12. Date & venue of next meeting

Fife Council have kindly agreed to host the next meeting at the new Bankhead depot in Glenrothes on 26 February 2014. With the meeting including a tour of the depot and a question/ answer session during the tour itself.

Transport & Mechanical Services Group

20-Nov-13

Attendee List

Name	Council
Louise McMillan	APSE
Andy Nicholson	Angus council
Graham Robertson	Angus council
Pat Traynor	City of Edinburgh Council
Gary McRae	Dundee City Council
Paul Curran	East Dunbartonshire Council
Gordon Moffatt	East Renfrewshire Council
Ian Murdoch	Energy Saving Trust
Tom Henderson	Fife Council
Robin O'Connell	Fife Council
Donald Campbell	Fife Council
Graham Hodgkins	Fife Council
Alistair Watson	Glasgow City Council
John McWilliams	Inverclyde Council
Trevor Docherty	Midlothian Council
Gordon Mitchell	North Ayrshire Council
David McInroy	SGM Contacts LLP
Bob Ritchie	Tayside Contracts
Emma Goodall	Trackyou

Apologies

Ian Paisley	Aberdeenshire Council
John Blake	West Dunbartonshire Council
John Lawrence	Inverclyde Council
Scott Blyth	East Ayrshire Council
Robert Stevenson	East Ayrshire Council