

Date August 2015



Dear Colleague,

**APSE Scotland Building & Housing Advisory Group**

I am writing to inform you that the next meeting of the Scottish building & housing group will be hosted by Clackmannanshire Council at:- **BRE Innovation Park@ Ravenscraig, Visitor Centre, 2 Ravenscliff Road, Motherwell.**

**Date: Friday 11 September 2015**

**Time:**

10.00 Tea, coffee and arrival  
10:30 Advisory group commences  
12:00 Buffet lunch  
13.00 Officers group meeting commences  
15.00 Meeting ends

**Venue: BRE Innovation Park@ Ravenscraig, Visitor Centre, 2 Ravenscliff Road, Motherwell.**

**Map: [http://www.bre.co.uk/filelibrary/maps/Get\\_to\\_Ravenscraig.pdf](http://www.bre.co.uk/filelibrary/maps/Get_to_Ravenscraig.pdf)**

The agenda for the meeting is enclosed.

The meeting is open and free to elected members and officers from APSE Scotland members.

Please ensure you confirm your attendance either by telephoning Garry Lee on 01698 459 051; or [click here](#) to book online; by email to [Glee@apse.org.uk](mailto:Glee@apse.org.uk) or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise McMillan  
Principal Advisor  
APSE Scotland

**Association for Public Service Excellence**

Brandon House Business Centre  
Units 18-20, 23-25 Brandon Street  
Hamilton, ML3 6DA  
telephone: 01698 459051  
fax: 01698 200316  
email: [enquiries@apse.org.uk](mailto:enquiries@apse.org.uk)  
web: [www.apse.org.uk](http://www.apse.org.uk)

Fax back attendance form

**APSE Building & Housing Services Advisory Group Meeting**

Friday 11 September 2015 **BRE Innovation Park@ Ravenscraig, Visitor Centre, 2 Ravenscliff Road, Motherwell.**

Please complete this form and return it to APSE via fax to Garry Lee, on 01698 200 316.

**Authority:**.....

**Address:**.....

**Post Code**.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

**Please help us keep our records up-to date. If your contact details have changed or you or a colleague would like to be added to the contact list, please complete the section below.**

**Please print details**

<b>Title</b>	<b>First Name</b>	<b>Surname</b>
<b>Job Title</b>	<b>Authority</b>	
<b>Department</b>		
<b>Address</b>		
<b>Telephone</b>		<b>Post Code</b>
<b>Fax</b>	<b>Email</b>	



## **Building & Housing services advisory group**

Friday 11 September 2015 10.30 to 15.00, Tea/Coffee from 10.00 **BRE Innovation Park@ Ravenscraig, Visitor Centre, 2 Ravenscliff Road, Motherwell.**

- 1. Introduction & Welcome**
- 2. Attendance & Apologies**
- 3. Minute of previous meeting (24 April 2015)**
- 4. Matters arising**
- 5. East Ayrshire insight into steps taken to revamp selection processes for recruitment of craft apprentices**  
**Speaker:** Derek Spence, HAS Manager, East Ayrshire Council
- 6. Looking at the bigger picture: Exploring ways of joining forces on larger projects/contracts**  
**Group Discussion led by:** Wallace Galloway, Service Manager, Dumfries & Galloway Council
- 7. APSE Scotland Building, Housing & Renewables potential seminar topics**  
**Group Discussion led by:** Louise McMillan, Principal Advisor, APSE Scotland
- 8. Nudge, budge principals and theories for use within building and housing**  
**Speaker:** Louise McMillan, Principal Advisor, APSE Scotland
- 9. APSE Update**
  - National issues
  - Briefings/research**Speaker:** Louise McMillan, Principal Advisor, APSE Scotland
- 10. AOCB**
- 11. Date/Time and venue for next meeting – 6 November 2015 Venue TBC**
- 12. Tour of the Resource Efficient House**
- 13. Lunch**
- 14. Officers Group**
  - **Building Design and Project Management**
  - **Cyclical maintenance programme with a high volume of painters / sharing good practices**
  - **Overheads**