

July 2019



Dear Colleague,

APSE Scotland Building & Housing Advisory Group

I am writing to inform you that the next meeting of the Scottish Building & Housing group will be held at:- Ben Cleuch Room, Volunteer Scotland, Jubilee House, Forthside Way, Stirling, FK8 1QZ.

Date: Friday 23 August 2019

Time:
10.00 Tea/ coffee on arrival
10:30 Advisory group commences
12:30 Buffet lunch
13.15 Process benchmarking: multiskilling survey
15:00 Meeting ends

Venue: Ben Cleuch Room, Volunteer Scotland, Jubilee House, Forthside Way, Stirling, FK8 1QZ

The agenda for the meeting is enclosed.

The meeting is open and free to elected members and officers from APSE Scotland members.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise Melville
Principal Advisor
APSE Scotland



Association for Public Service Excellence

Brandon House Business Centre
Units 18-20, 23-25 Brandon Street
Hamilton, ML3 6DA
telephone: 01698 459051
fax: 01698 200316
email: enquiries@apse.org.uk
web: www.apse.org.uk

Building & Housing services advisory group

Friday 23 August 2019 10.30 to 15.00, Tea/Coffee from 10.00 at Ben Cleuch Room, Volunteer Scotland, Jubilee House, Forthside Way, Stirling, FK8 1QZ.

1. Introduction & Welcome
2. Attendance & Apologies
3. Minute of previous meeting (3 May 2019)
4. Matters arising
5. Winner of Performance Network's Most Improved Performer for Building Maintenance award 2018: East Ayrshire's delivery model
Speaker: Gary Craig, Housing Improvement Manager, East Ayrshire Council
6. How Falkirk are working towards the 2021 new standards for fire and smoke alarms
Speaker: Representative, Falkirk Council
7. Seminar topics/ themes for 2020 conference in Dunblane (6th & 7th February)
Speaker: Group discussion
8. APSE Update
Speaker: Louise Melville, Principal Advisor, APSE Scotland
9. AOCB
10. Date for next meeting – 8th November 2019, Venue TBC
11. Lunch
12. Process Benchmarking: multiskilling survey
Speaker/ Facilitator: Colin McInnes, APSE Associate