

October 2019



Dear Colleague,

APSE Scotland Building & Housing Advisory Group

I am writing to inform you that the next meeting of the Scottish Building & Housing group will be held at:- **Almondell Suite, West Lothian's Service Centre, Whitehill Service Centre, 4 Inchmuir Road, Whitehill Ind. Est, Bathgate, EH48 2EP.**

Date: Friday 8 November 2019

Time:

10.00 Tea/ coffee on arrival
10:30 Advisory group commences
12:30 Buffet lunch
13.15 Process benchmarking: multiskilling survey results
15:00 Meeting ends

Venue: Almondell Suite, West Lothian's Service Centre, Whitehill Service Centre, 4 Inchmuir Road, Whitehill Ind. Est, Bathgate, EH48 2EP

The agenda for the meeting is enclosed.

The meeting is open and free to elected members and officers from APSE Scotland members.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise Melville
Principal Adviser
APSE Scotland



Association for Public Service Excellence

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Building & Housing services advisory group

Friday 8 November 2019 10.30 to 15.00, Tea/Coffee from 10.00 at **Almondell Suite, West Lothian's Service Centre, Whitehill Service Centre, 4 Inchmuir Road, Whitehill Ind. Est, Bathgate, EH48 2EP.**

1. Introduction & Welcome

2. Attendance & Apologies

3. Update on actions from previous meeting (23 August 2019)

4. Matters arising

5. Helping to tackle the affordable housing shortage in East Renfrewshire: Our modular build journey

Speaker: Elaine McShane, Senior Development Officer (Affordable Housing), East Renfrewshire Council

6. Asbestos: What are your issues/ concerns?

Speaker: Group discussion facilitated by Colin McInnes, APSE Associate

7. Commercialisation and income generation: potential opportunities within your repairs and maintenance service

Speaker: Group discussion

8. APSE Update

Speaker: Louise Melville, Principal Advisor, APSE Scotland

9. AOCB

10. Date for next meeting – 6th & 7th February Dunblane Hydro hotel (Building & Housing Seminar)

11. Lunch

12. Process Benchmarking: multiskilling survey results

Facilitator: Colin McInnes, APSE Associate