

October 2018



Dear Colleague,

APSE Scotland Building & Housing Advisory Group

I am writing to inform you that the next meeting of the Scottish Building & Housing group will be held at:- Chatelherault Country Park, Carlisle Road, Ferniegair, Hamilton, ML3 7UE.

Date: Friday 9 November 2018

Time:  
10.00 Tea/ coffee on arrival  
10:30 Advisory group commences  
12:30 Buffet lunch  
13.15 Process benchmarking: Multiskilling  
15:00 Meeting ends

Venue: Chatelherault Country Park, Carlisle Road, Ferniegair, Hamilton, ML3 7UE

The agenda for the meeting is enclosed.

The meeting is open and free to elected members and officers from APSE Scotland members.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to [Lmoffat@apse.org.uk](mailto:Lmoffat@apse.org.uk) or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise Melville  
Principal Advisor  
APSE Scotland



Association for Public Service Excellence

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## Building & Housing services advisory group

Friday 9 November 2018 10.30 to 15.00, Tea/Coffee from 10.00 at Chatelherault Country Park, Carlisle Road, Ferniegair, Hamilton, ML3 7UE.

1. Introduction & Welcome
2. Attendance & Apologies
3. Minute of previous meeting (17 August 2018)
4. Matters arising
  
5. Health risks in Construction including dust, asbestos and noise  
Speaker: Graeme McMinn, HM Principal Inspector of Health and Safety – Construction Division, Health & Safety Executive
  
6. Round table discussion on Recruitment and retention  
Speaker: Group discussion
  
7. Round table discussion on local authority tenant home decorating schemes  
Speaker: Group discussion
  
- The purpose of agenda items 6 and 7 are to stimulate discussion around the room in order for local authorities to share their practices/ experiences with colleagues.*
  
8. Topics/ speaker suggestions for Scottish Building & Housing conference 2019  
Speaker: Group discussion
  
9. APSE Update  
Speaker: Louise Melville, Principal Advisor, APSE Scotland
  
10. AOCB
  
11. Date for next meeting – 7 and 8 February 2019, DoubleTree by Hilton Dunblane Hydro Hotel
  
12. Lunch
  
13. Process Benchmarking: Multiskilling  
Speaker/ Facilitator: Colin McInnes, APSE Associate