

June 2017



Dear Colleague,

APSE national FM & building cleaning advisory group

I am writing to inform you that the next meeting of the national building cleaning advisory group meeting will be held as follows:

Date: Thursday 2 November 2017
Time: 10:00am Tea, coffee and arrival
10:30am Advisory group commences
1:00pm Buffet lunch
Venue: Room 2, YHA, Potato Wharf, Manchester, M3 4NB

The agenda is enclosed. The advisory group is open to elected members, all officers with an interest in local authority catering, policy officers and trade union representatives of associate member trade unions.

Please ensure you confirm your attendance either by telephoning Vicky Starmer on 0161 772 1810; by email to vstarmer@apse.org.uk or posting/faxing the slip overleaf to Vicky on 0161 772 1811 **before 27 October 2017** so that the necessary arrangements can be made.

Yours faithfully

Vickie Hacking
Principal Advisor



GB 11409



GB 11132



GB 14074



INVESTOR IN PEOPLE

Association for Public Service Excellence

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Lancastrian Office Centre
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Email: enquiries@apse.org.uk

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APSE FM & building cleaning advisory group

Thursday 2 November 2017

Room 2, YHA, Potato Wharf, Manchester, M3 4NB

Agenda

1. Welcome from the Chair of Group

2. **Rotherham's Approach**

- Background
- Implementation
- Operational impact

Speaker: Kim Phillips, Catering and Facilities Manager, Rotherham Metropolitan Borough Council

3. **Building Cleaning Update**

- A general update
- State of the Market results
- Future challenges

Speaker: Vickie Hacking, Principal Advisor, APSE

4. **APSE Performance Networks – Group discussion**

- Review of Performance Indicators
- Data completion

5. APSE Update, Briefings, e-mail queries, publications etc – Vickie Hacking - Principal Advisor, APSE

6. Future topics/areas of work for the group

7. Dates for future meetings

**APSE FM & building cleaning advisory group.
Thursday 2 November 2017
Room 2, YHA, Potato Wharf, Manchester, M3 4NB**

Please complete this form and return it to APSE before **Friday 27 October 2017** via fax to Vicky Starmer, on 0161 772 1811 or email to vstarmer@apse.org.uk

Authority:.....

Address.....

.....

Post Code.....

Name	Position	Email	To attend Advisory Group	Apologies for Advisory Group
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Help us keep our records up-to-date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title **First Name** **Surname**

Job Title **Authority**

Department

Address

.....

Post Code

Telephone **Fax** **Email**

Thursday 2 November 2017
Room 2, YHA, Potato Wharf, Manchester, M3 4NB
Venue information, public transport routes and parking



From Piccadilly Train Station and the Bus Station:

From Piccadilly Station take the train to Deansgate station or the tram to G-Mex Station. For the tram you will need a city centre ticket which you can purchase on the platform. The Metrolink is suitable for wheelchair users. From Deansgate Station cross Whitworth Street into Deansgate, then turn left onto Liverpool Road. Potato Wharf is two thirds of the way down, across from the Museum of Science & Industry. The YHA is behind the Castlefield Hotel.

From G-Mex Metrolink Station, cross the tracks & turn left. You will see signs for the YHA down the stairwell or lift, past the Roman fort, down the steps and across the Castlefield Event Arena next to the canal.

Wheelchair users will need to cross the street when they come out of the lift. Turn left, first right and left into Liverpool Road then onto Potato Wharf.

By Road:

Follow signs for Castlefield/Museum of Science & Industry. The hostel is behind the Castlefield Hotel and opposite the Museum of Science & Industry.