

23 May 2018



To all APSE central contacts

Dear colleague,

**APSE Central AGM incorporating a free APSE half-day seminar:**

I write to invite your attendance at the APSE Central Annual General Meeting (AGM) 2018 which will be held on 19 July 2018. The AGM will incorporate a free event for APSE members commencing at 09.30 for coffee and registration for a 10.00 start and ending with lunch and networking at 1.15 PM.

**Holiday Inn Leicester Express, Filbert Way, Raw Dykes Road, Leicester, LE2 7FL**

I attach a copy of the AGM agenda.

Minutes of the annual general meeting held in 12 July 2017 are available electronically from the APSE secretariat with further copies available on the day.

Please ensure your authority is represented at the APSE central AGM. We particularly welcome the involvement of elected members. The AGM is open to all member authorities within APSE central, including councillors and officers.

**Please register**

To register for the AGM and free event attendance please complete the attached registration form. Please return this to APSE by email Vicky Starmer on [vstarmer@apse.org.uk](mailto:vstarmer@apse.org.uk) or fax on 0161 772 1811 or

Please include names of all delegates from your organisation and please advise of any access or dietary requirements.

At the rise of the AGM lunch will be served with the opportunity to network with colleagues within APSE central. For any enquiries relating to the AGM please email Vickie Hacking on [vhacking@apse.org.uk](mailto:vhacking@apse.org.uk)

Yours sincerely

Vickie Hacking  
Principal advisor, APSE  
On behalf of Councillor Mark Pengelly, APSE Central Chair

## AGM Agenda

12.45pm – 13.15PM APSE Central Annual General Meeting 2018  
(at close of seminar)  
Wednesday 19 July 2018

1. Welcome from the Chair
2. Apologies for absence
3. Minutes of the AGM held on 12 July 2017
4. Matters arising
5. Elections
  - **Prospective National Chair (2019-2020)**
  - **Prospective National Secretary (2019-2020)**
  - **Central Chair** (Subject to not being held by regional chair)
  - **Central Vice Chair**
  - **Central Secretary** (Subject to not being held by regional secretary)
  - **Additional National Council Representative (2)**
6. Regional Report
7. Finance Report (incl. Subscriptions) to be tabled at the meeting
8. Proposed schedule of meetings for Central 2018/19
9. Annual report of APSE in the previous year
10. Any other competent business previously notified by the Chair
11. Closing remarks