

May 2024



To all APSE Northern Ireland member contacts

Dear Colleagues,

**APSE Northern Ireland FREE Member Event 'Enviro NI' and Annual General Meeting 2024
Thursday 6 June, 10.00 to 15.00**

I write to invite you to attend the APSE Northern Ireland Annual General Meeting (AGM) 2024. This meeting will be held at the Galgorm Hotel, Co Antrim.

Incorporating the AGM, APSE is holding a special seminar – FREE to attend for members. The seminar – Enviro NI – is designed to help those on the frontline stay on top of the latest legislative and technological developments. Whether via: Waste management strategies; Investment in renewable energy; Action on biodiversity; Transitioning to alternative fuel fleets. All APSE Northern Ireland members can attend this event FREE of charge. [Speakers and booking information can be found here.](#)

Lunch will be provided for all seminar and AGM delegates at the rise of the AGM meeting at around 1pm allowing an opportunity for networking amongst our council colleagues from across APSE Northern Ireland.

Date and time: Thursday 6 June 10.00-15.00. (The AGM will begin at 12.30 prompt).

Galgorm Hotel, Co Antrim, BT42 1EA (Once registered to attend you will receive an Outlook invite).

I attach a copy of the agenda.

The following items may be downloaded from the APSE Website

- [APSE Constitution](#)
- [The APSE NI Constitution](#)
- [Minutes of the Annual General Meeting held on 6 June 2023, Galgorm Hotel](#)

Please ensure your authority is represented at the APSE Northern Ireland AGM. We particularly welcome the involvement of elected members. The AGM is open to all councillors, officers and trade union representatives from APSE member authorities and organisations. **As the APSE Northern Ireland Chair and Secretary and additional representatives to National Council are subject to biennial election there are no elections to these positions this year.**

If you wish to put a motion before the AGM or you wish to propose an amendment to the NI Constitution, these must be received by **Thursday 30 May**. Please send any motions or proposed amendments to Matt Ellis on mellis@apse.org.uk. A two thirds majority is required for any constitutional amendments.

Please confirm your attendance [using this link](#)

Agenda

- 1. Welcome to meeting**
Cllr Terry Andrews, APSE Northern Ireland Chair 2023-2025
- 2. Confirmation of National Council representatives 2024-2025** (this is a biennial issue so no elections required at the AGM)
- 3. Finance Report and APSE Northern Ireland Accounts 2023-2024**
Mo Baines, APSE Chief Executive
- 4. Annual Report of the Association**
Mo Baines, APSE Executive APSE Head of Communication and Coordination
- 5. Annual Report of the Association in Northern Ireland**
Mo Baines, APSE Chief Executive
- 6.** APSE Northern Ireland – Proposed changes to NI Constitution or motions - if received
- 7.** To reaffirm APSE support for nominations to the APSE Annual General Meeting for:
 - One advisory group chair
 - One strategic forum chair

*NB. APSE's AGM elects representatives from across its UK member authorities to act as advisory group or strategic forum chairs. In the interests of geographic, political and gender balance APSE Northern Ireland will ask for nominations for **two** positions at its' AGM to ensure that APSE Northern Ireland is able to put forward nominations to the AGM in September 2024. The nominations for Advisory Group and Strategic Forum chairs is the property of APSE's AGM.*

7. Any other business
8. Closing Remarks

Please confirm your attendance [using this link](#)

And please do forward the link to colleagues in your council

Matt Ellis, APSE Principal Advisor for Northern Ireland

On behalf of Cllr Terry Andrews, APSE Northern Ireland Chair and
Ellen Cavanagh, APSE Northern Ireland Secretary