apse performance networks

Data usage training
Free of charge

Why attend this course?

This training course is free of charge to performance networks members and is designed for when you have completed the data templates and are in receipt of various reports.

We have developed a training course that will enable you to:

- Use the data internally to make comparisons with targets and past performance across your organisation
- Compare your data with other organisations, adding extra value to what is possible and provide context to how it is possible
- Use your data to create, maintain and demonstrate excellence and deliver value for money

What will the training cover?

The data usage training will cover the following items:

- Short introduction to performance networks
- A look at the different performance data held within performance networks
- Interpreting the data:

    Where are you at the moment?

    Where do you want to be?

- Using the data internally and externally
- Using the data to monitor contracts
- How to prove you are delivering value for money when you are challenged

Format of the course

- The session is aimed at those people who use the data to identify potential areas of service improvement. The training will include looking at the various reports that are available to your organisation and therefore you need to have submitted your data and be in receipt of your reports prior to booking this course. The course will then look at how you can further use your data and analysis that is available to you.

- On site training is held at your authority in a training room or office, and is offered across the different service areas. We would require 4 or more people from the authority who require training and the session lasts approximately 4 hours - although this depends on the number of service areas being covered in the course.

Who should attend?

- Performance Officers
- Service Improvement Officer
- Service Managers
- Senior officers using the data for improving services

If you have any queries about any of the above training options, or you would like to discuss other training requirements that you feel would be useful to you, then please let us know by contacting a member of the performance networks team on 0161 772 1810

If you would like to submit your interest for the training then you can do so by filling in the form on the next page and returning it to us.

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Training reservation form

First name _____ Surname _____

Job title _____

Authority _____

Address _____

_____ Postcode _____

Email _____

Telephone _____

Data usage training
On-site training

Number attending: _____

Service areas: _____

_____

_____

_____

Please return form to:

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W: www.apse.org.uk