



**APSE Refuse, Streetscene,
Transport, Grounds And Parks Seminar 2016**

Workshop 2

**External Awards -
Merits/Benefits/Impact to Transport
Service Delivery?"**

Sponsored by



Van Excellence

East Ayrshire Council in partnership with

Freight Transport Association (F.T.A.)







- EAC predominately rural local authority
- 2 major centres of population
- Mixed Van Fleet >400 vehicles combination-owned/leased/hired
- Covering all Local Authority functions/operations

- Understand- present position/collect baseline information
- Prioritise- areas for improvement
- Assess
- Implement
- Review

- review your van practices
- establish where improvements can be made
- potential to reduce operating costs.
- initial data collection- essential

General Categories e.g:

- Monthly fuel costs
- Maintenance costs
- Average costs per mile
- Average distance per journey



- Initial meeting with Freight Transport Association representatives
- Current van fleet background explored/confirmed
- 10 vehicles/10 drivers picked at random
- Enhance standards of van operator compliance
- Measured independent audit report



- “Fleetcare” culture developed & nurtured within the local authority over previous 15 years
- Large number of dispersed Depot locations
- Responsibility for day-to-day logistics & compliance devolved to individual Managers

- Vehicle related Undertakings
- Risk Assessment for Van Operations- how evidenced?
- Pre-Use checks- Required? Recorded?
- Drivers competent to carry out checks?
- Faults-Reported? Rectified?

Corporate Health and Safety Standards

ROAD RISK

1. Objective and Scope:

Road Risk is one of a number of Health and Safety Standards, forming the Council's written arrangements in compliance with general duties under the Health and Safety at Work etc. Act 1974.

The Road Risk standard relates specifically to the safe operation of motor vehicles in connection with Council business, primarily to ensure compliance with the general requirements of the Road Traffic Act 1991, the Road Vehicles (Construction and Use) Regulations 1986, the Goods Vehicles (Licensing of Operators) Act 1995 and the Management of Health and Safety at Work Regulations 1999.

2. Responsibility:

Overall responsibility for the implementation of this Standard belongs to the Depute Chief Executives and Heads of Service.

Key responsibilities for the management of Road Risk belong to the Transport Services Manager, Section Managers, Depot Managers and Supervisors.

All employees driving in the course of Council business also play a critical role in the effective implementation of these arrangements.

Services will be required to supplement the Road Risk Standard with written risk assessments and safe working procedures, as appropriate. The Health and Safety Section and Transport Service Unit can provide specific advice on these matters.

PREPARED BY: Health and Safety Section/ Transport Service Unit

AUTHORISED BY: Health and Safety Manager

REVISION: 02

ISSUE DATE: August 2015





East Ayrshire Council



Driver's Handbook



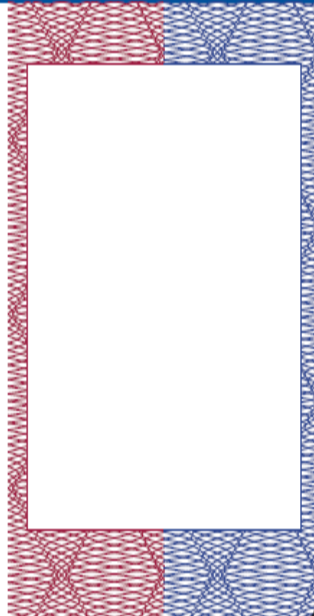
- Maintenance cycles-Responsibility?
- In-house or contracted?
- Service details & Maintenance- to Manufacturers' standards?

- external & internal load requirements & security-
- steel bulkheads/racking/restraint devices- proof/evidenced?
- speed limiters-52 MPH for new vans
- new telematics system installed 2016 capturing data on;
 - speed/idling/time/location/harsh steering & braking
- All drivers required to comply



East Ayrshire
COUNCIL

AUTHORISED DRIVER PERMIT



East Ayrshire
COUNCIL

AUTHORISATION CLASS CODES

1. Car / Car derived van.
2. Mini-bus (up to 17 seats including driver).
3. Large Bus (over 17 seats including driver).
4. Vehicles up to & including 3.5 tonnes GVW (Excl. 2).
5. Vehicles up to & including 7.5 tonnes GVW (Excl 2 & 3).
6. Vehicles over 7.5 tonnes.
7. Tractor / Mower / Excavator / Shovel / Roller / Dumper.
8. Tower / Crane / Gully / Sweeper.

* "T" marked beside any Class indicates authorisation to tow a trailer.

If found please return to:

TRANSPORT SERVICES UNIT, 34 MAIN RD. CROOKEDHOLM, KILMARNOCK

This permit is issued in accordance with East Ayrshire Council Health & Safety Vehicle Policy B21



Van Excellence Audit report



Gold Partners



Tires and Vehicle Maintenance



www.vanexcellence.co.uk

RAISING STANDARDS, RECOGNISING EXCELLENCE

Van Excellence capture form

Name of organisation	East Ayrshire Council
Date of audit	31st May 2016
Type of audit (initial or renewal)	Renewal
Name of auditor	Robert Brogan
Name of key contact	Eddie Spence
Position of key contact	Contract Administrator

Driver records		Vehicle records	
Name/ID	Checked	Registration number	Checked
Leslie Aitchison	Yes	SC62 VNO	Yes
Stephen Baird	Yes	SB12 JVT	Yes
Noel Duff	Yes	SB10 OMZ	Yes
Alan Friel	Yes	SG60 KUC	Yes
Fiona Loy	Yes	SA11 DDJ	Yes
Craig McCamon	Yes	SA12 MKO	Yes
Archibald Pringle	Yes	SB62 JPY	Yes
John Rooney	Yes	SA13 GYF	Yes
Daniel Swan	Yes	SH59 FNX	Yes
Robert Watters	Yes	SD62 HWE	Yes

PLEASE NOTE
 NC means 'not checked' – only used where no system is in place
 N/A means 'not applicable' – please see notes for the section

- East Ayrshire Council 1st to achieve status Van Excellence status for 3 consecutive years
- “This is a modern diversified local authority fleet with systems and processes in place to ensure compliance.
- Based on findings during the audit the recommendation is for this operator to gain accreditation to the Van Excellence Scheme”.

Conclusion



- Increase safety for your drivers and other road users
- Obtain recognition from the industry, customers and the public for the highest operating standards
- Gain peace of mind for the legal compliance of your van fleet





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Eddie Spence, Fleetcare Manager, East Ayrshire Council

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