

Minutes of the APSE Northern Ireland Annual General Meeting 2021
Friday 30 July

Venue: The Crowne Plaza, 117 Milltown Rd, Belfast BT8 7XP
12.30 – 12.55 PM

1. The Chair for 2019-2021, Councillor Terry Andrews, of Newry Mourne and Down District Council welcomed APSE members from Northern Ireland and thanked them for the opportunity to serve as Chair, for the past two years, which he felt had been an honour and a privilege during the challenging past year.
2. Cllr Terry Andrews, nominated **Alderman Tommy Nicholl** of Mid and East Antrim to be the **APSE Northern Ireland Chair for 2021/2023**. This was seconded by Cllr Alan MacDowell, and on being out to the meeting this was unanimously agreed.
3. Ald Tommy Nicholl nominated **Cllr Terry Andrews** to be the **Vice Chair of APSE Northern Ireland 2021/2023** and this was seconded by Cllr Dermot Curran. On being put to the meeting this was unanimously agreed.
4. Apologies for absence were noted from Cllr Martin Reilly and Alderman
5. Minutes of 2019 AGM were agreed as a correct record.
6. There were no matters arising from the Minutes.
7. Chair's report – for 2020/2021
8. Cllr Andrews reported back to the meeting on APSE Activity for 2020-2021. Given the COVID-19 pandemic APSE Northern Ireland had transitioned services online including two online climate change and renewables meetings. APSE members had also benefited from APSE online covid meetings, the COVID-19 hub for members, WhatsApp groups and a range of other additional services. Cllr Andrews thanked Ald Nicholl for his support as deputy during this time, Ellen Cavanagh for her support as APSE Northern Ireland Secretary and the APSE secretariat and Mo Baines for their support over the past years.

9. To nominate the following positions

- I. APSE Northern Ireland Secretary for 2021/2023 – **Ellen Cavanagh, Derry City and Strabane was duly elected**
- II. Prospective National Chair (National Chair Elect 2021-National Chair 2022-2023)

Due to the health pandemic and limited time to discuss this amongst member councils it was agreed that this be postponed to a future meeting of APSE Northern Ireland

- III. Prospective National Secretary (National Secretary Elect 2021—National Secretary 2022- 2023)

To ensure the prospective National Chair the ability to be part of the decision-making process on their National Secretary it was agreed that this item would be postponed in line with II above.

- IV. Additional National Council Additional Representative (1 position)* 2021/2023 **Cllr Martin Reilly, Derry City and Strabane was duly elected**
- V. APSE National Council **Additional Representative 2021/2023 – Jean Bonner of Mid and East Antrim was duly elected**
- VI. APSE National Council **Additional Representative 2022-2023 - Cllr Alan MacDowell of Ards and North Down was duly elected**
- VII. APSE Northern Ireland first substitute National Council Representatives (1) 2021 / 2023** **Cllr Stephen McCann of Fermanagh and Omagh was duly elected**
- VIII. APSE Northern Ireland second substitute representative (1) 2021/2023** **An expression of interest was noted as received from Antrim and Newtownabbey and it was agreed that APSE Northern Ireland would write to seek a nomination in their absence from the AGM.**

**Please note that the APSE Northern Ireland Constitution provides for the Chair, Secretary and Vice Chair to be represented on APSE's National Council automatically. APSE Northern Ireland is able to nominate one additional seat to National Council. But for 2021-2023 a further two additional seats as it will hold*

the National Chair / National Secretary elect. The attendance expenses of APSE Northern Ireland's Chair and Secretary will be met by the APSE Northern Ireland Funds. Other Additional Representatives attendance costs will need to be met by the member authority.

***The purpose of the National Council Substitutes is to allow APSE Northern Ireland to be represented in the event of the formal representatives being unable to attend. If the substitutes are attending in place of the Chair or Secretary expenses would be met but otherwise the expenses for attendance would need to be met from the member local authority.*

Whilst the APSE advisory groups and strategic forums are the property of the APSE Annual General Meeting Northern Ireland currently holds:

IX. Advisory Group Chair: Refuse, Waste and Streetscene

X. Strategic Forum Chair: Property, asset management and regeneration

The meeting is asked to confirm its support for APSE Northern Ireland nominations to the National AGM – for two positions. These were duly agreed as

- **Support Cllr Martin Reilly for the Refuse, Waste and Streetscene Nomination**
- **Support Ald. Alan MacDowell for the Strategic Forum on Property, Assets and Regeneration**

10. Finance Report – to receive the APSE Northern Ireland Accounts for 2019-2020 and 2020-2021

The finance report including the statement of accounts, profit and loss sheets and bank reconciliation were presented to the meeting by Mo Baines. It was noted that the Special Purpose Fund agreed in 2019 would assist APSE Northern Ireland in the coming years and the decrease in expenditure during 2020-2021 had placed APSE Northern Ireland in a better financial position. **On being put to the meeting the Finance Report was agreed.**

11. Annual Report of the Association – A brief update was provided to the meeting on APSE activity during 2020-2021, particularly noting the launch of the APSE local government commission report 'Local by Default'.

12. Any Proposed changes to NI Constitution or motions - if received.

A typographical correction to the APSE Northern Ireland Constitution to replace 'biannually' with 'biennially' was noted and **agreed**.

13. Any other competent business previously notified to the Chair

There being no other business the meeting closed at 12.55.