

Principles of Contract Management

Course programme

For further information, please contact training@apse.org.uk

09:45 - 10:00	REGISTRATION
10:00 - 11:00	UNIT 1: Contract Management, Responsibilities and Contract Tenders <ul style="list-style-type: none">Why is this so important for local authorities?Delivering effective and value for money servicesAgreeing and maintaining contract standardsA mutually beneficial relationship
11:00 - 11:15	COMFORT BREAK
11:15 - 12:30	UNIT 2: Managing the contract, Finances and Risks <ul style="list-style-type: none">Service delivery and managing supplies.Performance monitoring; Administration and communicationMaintaining the relationshipsManaging the budgets, whole life costs and VFMControls and Safeguards
12:30 - 13:00	Lunch Break
13:00 - 14:15	UNIT 3: Managing change. <ul style="list-style-type: none">Problems with contractsResolutionsKeeping it on track
14:15 - 14:30	COMFORT BREAK
14:30 - 15:45	UNIT 4: Case studies <ul style="list-style-type: none">Learning from others
15:45 - 16:00	PLENARY, FEEDBACK AND CLOSE