

apse

seminars

Scottish Annual General

Meeting and Free Seminar 2018

A focus on commercialisation

15 June 2018 at City Halls, Glasgow



Agenda

10:00 **Registration and refreshments**

10:30 **Annual General Meeting starts**

As you will be aware, the AGM provides an invaluable opportunity for APSE in Scotland to review its activities over the last year. It also provides a critical role in ensuring that any identified future goals and objectives of the Association are directly linked to the views of the membership.

We hope you can attend the AGM and see on a first hand basis the work of APSE in helping deliver continuous improvement across public services. Please note that should you have any proposed motions, then these should be forwarded to the APSE office at least 21 days prior to the event.

The APSE Scotland AGM will be your opportunity to vote for the delegates to APSE's national council. The APSE Scotland region audited accounts statement will also be presented to the meeting and a round-up of the year's regional activities. Please ensure your authority is represented at this meeting, which is your chance to share in the governance of your APSE region.

Annual report by Secretariat

Speaker: Louise Melville, Principal Advisor (Scotland), APSE

National APSE report including research programme

Speaker: Paul O'Brien, Chief Executive, APSE

11:15 **Commercialisation session**

A Guide to Commercialisation, APSE's recent publication for Scottish local government

Speakers: Louise Melville, Principal Advisor (Scotland) and Paul O'Brien, Chief Executive, APSE

North Ayrshire's approach to municipal entrepreneurship

Speaker: Russell McCutcheon, Head of Commercial Services, North Ayrshire Council

Commercialism and Beyond

Speaker: Ronnie Dempster, Head of Enterprising Services, Dumfries and Galloway Council

12:15 **Lunch and networking**

Who should attend?

The AGM is open to all APSE Scottish Local Authority members, Tayside Contracts and Scotland Excel, with equal representation welcome from both elected members and officers.

The venue

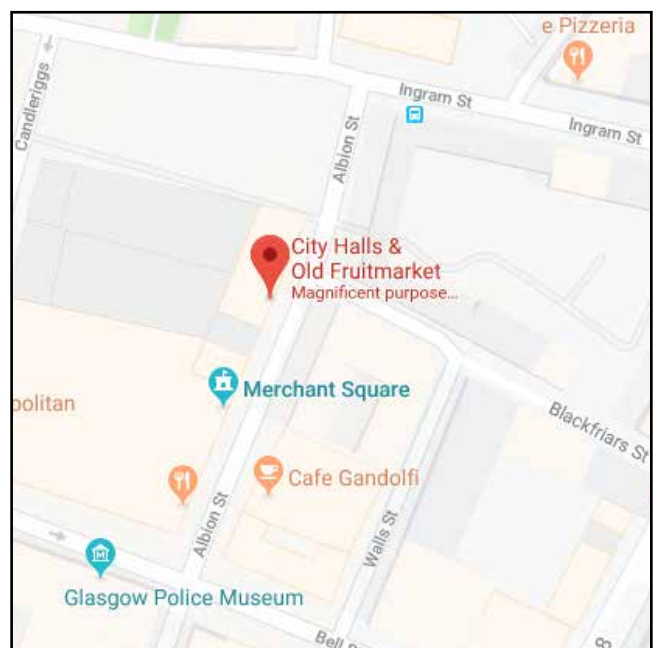
City Halls, Candleriggs, Glasgow, G1 1NQ

By car

On the M8 motorway, take junction 15, turn left onto Castle Street following signs for the Royal Infirmary/East Kilbride/A730. Castle Street becomes High Street and at the fourth set of traffic lights, turn right onto Ingram Street. Candleriggs is the second street on the left.

By train

Queen Street and Central Stations are a ten-minute walk from the venue.



Booking form - APSE Scottish Annual General Meeting 2018

Main contact name:

Authority:

Address:

Address 2:

Post code:

Telephone:

Email:

Dietary/access requirements:

Event pricing:

APSE Scotland members	Free to attend
APSE members	£100 + VAT
Non member delegate fee	£139 + VAT
Commercial organisations	£239 + VAT

Payment information

This event is FREE to attend for APSE Scotland members. The AGM includes arrival coffee and registration and lunch. The AGM will allow delegates to network over lunch before the event closes at 12:15pm.

VAT registration number 671 447 720

Delegate fee and accommodation will be invoiced. My purchase order reference is _____.

For any alternative payment requests please contact the APSE office on 01698 459051.

Cancellation and refund policy:

Reservation is a contract. Substitution of delegates is acceptable any time in writing by post, email to Lmcnab@apse.org.uk or fax to 01698 200316. Cancellations must be made in writing at least 10 working days before the event, and will incur a 20% administration fee. In the unlikely event of cancellation by the organisers, liability will be restricted to the refund of fees paid. The organisers reserve the right to make changes to the programme, speakers or venue should this become necessary.

Delegate name	Delegate position	Delegate e-mail

Please confirm that you are happy for APSE to retain your details so that they can send you information relevant to your area of interest. Your data will be used for sign in sheets, delegate lists and hotel lists (where relevant). If you are making a booking on behalf of other delegates please confirm that you have their permission to be included on our database. Our GDPR policy is available on our website: www.apse.org.uk

Please return completed form to Laura McNab at Lmcnab@apse.org.uk or by fax to 01698 200316