

HIGHWAYS, STREET LIGHTING AND WINTER MAINTENANCE

**INNOVATION AWARDS**

APPLICATION FORM 2023

Once completed, email this form to Matt Ellis on **mellis@apse.org.uk.**

All forms must be submitted by the closing date on **Tuesday 31 January 2023**

**Section 1 - Profile**

Name:

Position:

Authority/Organisation:

Address:

Telephone: Mobile:

E-Mail:

**Section 2 – Submission Summary**

*Please provide a short summary of your project and highlight the contribution this has made to council services. The statement should be 100 words or less.*

Name of council/team:.

Please select the category that you are submitting for:

(If you are submitting for more than one category, please fill out a separate form for each submission)

[ ]  Winter maintenance and winter resilience services

[ ]  Street lighting

[ ]  Highways maintenance services

Project title:

**Section 3 – Council Statement**

*This is where you can demonstrate your innovative work and explain your submission in detail. Please write 700 words or less on a project of your choosing. Your submission should include a description of the problem or challenge faced, the innovative approach taken to remedy it, and the outcomes that have been achieved. Please use the hints and tips on the next page to help your submission.*

**Hints and Tips**

These awards are to recognise the excellent work that is happening in highways, street lighting and winter maintenance. The ideal submission will contain a description of the problem or challenge faced, the innovative approach taken, and the outcomes achieved. Specifically, we are looking for councils that are contributing to the development of new initiatives, and of new working methods in their authority.

To grab the judges’ attention, write your statement well. Show that you have taken the time to submit a high-quality application. Use proper English and check your spelling and punctuation. **Please stick to the allocated word counts.**

Here are a few ideas that you may use to write your application. Please bear in mind that these are only ideas. You may choose to write about:

* a service redesign
* new training techniques
* use of new materials or equipment
* new methods of responding to or communicating with the public

**Please note that the closing date for submissions is Tuesday 31 January 2023. Email your completed form to Matt Ellis at** **mellis@apse.org.uk**

**Invitation to present you submission: Second stage of the application**

The three finalists who scored highest in each category will be invited to present their submission to a panel of expert judges on Day One of the APSE Highways, Street Lighting and Winter Maintenance Seminar 2023. This will allow a final decision to be made in time for the Awards Charity Dinner on the evening of Thursday 23 March 2023.

Presentations should be via PowerPoint and be no longer than 10 minutes, followed by a 5-minute Q&A for the judges to question the presenter(s). You will be notified of your interview time nearer the event.

**Dates to remember:**

* Submissions to be returned no later than **Tuesday 31 January 2023**.
* Finalists to be notified by **Tuesday 14 February 2023**.
* Finalists will be invited to present their submission on Day One (**23 March 2023**) of the APSE Highways, Street Lighting and Winter Maintenance Seminar 2023.
* Awards presentation and charity dinner – **Evening of Thursday 23 March 2023**.
* The winner will be announced at APSE’s Highways, Street Lighting and Winter Maintenance Seminar, which will take place in Blackpool on **23-24 March 2023**.