**APSE Scotland Transport and Mechanical advisory group**

**10th October 2018**

**Minutes from this meeting**

**1. Introduction and welcome**

The group’s Chair Cllr Paul O’Kane welcomed all to the latest meeting of the transport and mechanical advisory group. Paul thanked West Lothian Council for kindly hosting this morning’s meeting within their New Service Centre in Bathgate.

**2. Attendance and apologies**

See attached.

**3. Minutes of the previous meeting held on 21st March 2018**

The minutes were deemed to be a true and accurate record of the meeting.

**4. Matters arising**

There were no matters arising

**5. Discussions**

The meeting featured a range of discussions on topics such as:

* Procurement update
* Fit to drive
* Pool car use and operation
* Using agency mechanics and vehicle examiners/ testers
* HVO alternative fuel project
* DVSA Vehicle Testing Appointments and Testers Issues
* IRTEC training for technicians
* Trying to source technicians remains an issue
* Purchasing/ leasing a security van for the collection/ transportation of cash
* Contract hire companies for the supply of cars and minibuses

A number of actions were noted by Louise in terms of documents to be circulated with those attending. These were sent post meeting to all.

**6. APSE update**

Louise Melville provided an update on the recent work of APSE, including the latest briefings and upcoming publications, advocacy of the Scottish and National offices and provided dates of upcoming seminars and training events. There was also a discussion around potential topics and speakers for Aviemore 2019. It was agreed HVO alternative fuels should feature with the seminar, Emil Laiolo agreed to touch base with a contact within Hackney Council to ask if they would be willing to speak on this topic.

It was also noted that the Traffic Commissioner, Miss Joan Aitken, is due to retire at the end of February. Louise agreed that she would contact Miss Aitken’s office to confirm the dates for the 2019 show and would keep in touch with the new appointee when this was confirmed and they took up the position in February 2019.

**7. AOCB**

There was no other competent business.

**8. Future agenda items for the next meeting**

It was noted that procurement and fit to drive would remain as standing items.

**9. Date of the next meeting**

The next meeting of the group will be the 23rd of January 2019 and will be held at the West Lothian Service Centre in Bathgate.

**10. Lunch**

**11. Tour**

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| **Attendee List** |
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| **Name** | **Council** |
| Gordon Ross | Aberdeenshire Council |
| Louise Melville | APSE |
| Kevin O'Mara | Dumfries & Galloway  |
| Iain Haining | Dumfries & Galloway  |
| Manny Barlow | East Dunbartonshire Council |
| Alan Kelley | East Lothian Council |
| Cllr Paul O’Kane | East Renfrewshire Council |
| John McElhinney | East Renfrewshire Council |
| Pat Taggart | Falkirk Council |
| Tom Henderson | Fife Council |
| Billy Ferguson | Fife Council |
| Danny Jack | Fife Council |
| Samantha Pairman | Fife council |
| Emil Laiolo | Glasgow City Council |
| James MacDonald | Highland Council |
| Trevor Docherty | Midlothian Council |
| Sydney Thomas | Midlothian Council |
| William Gibson | North Ayrshire Council |
| Allison Brown | Perth & Kinross Council |
| David Burnie | Renfrewshire Council |
| Andy Greig | Renfrewshire Council |
| Ronnie Hannah | South Ayrshire Council |
| Matthew Wright | South Ayrshire Council |
| Cllr John Anderson | South Lanarkshire Council |
| Gavin Hutton | Stirling Council |
| Scott Blyth | West Lothian Council |
| Douglas West | West Lothian Council |
| Andy Irvine | West Lothian Council |
| **Apologies** |
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| Willie Whyte | Aberdeen City Council |
| Martin Watt | Aberdeen City Council |
| Paul Gray | Aberdeenshire Council |
| John Blake | Argyll & Bute Council |
| Pat Traynor | City of Edinburgh Council |
| Juliet Hall | Fife Council |
| Les Thomson | Moray Council |
| Gordon Mitchell | North Ayrshire Council |
| John Stewart | North Lanarkshire Council |