

## **Commercialisation Advisory Group Minutes**

**22 February 2019 at Irvine Town Hall and the portal Leisure Centre, Irvine**

### **1. Introduction and welcome from Chair**

Russell McCutcheon, Secretary of the Group confirmed that due to other business the Chair, Councillor Jim Montgomerie would be joining them a little later in the meeting therefore on his behalf welcomed all to the meeting of the Commercialisation group. He thanked all for attending and thanked all of the competition entrants for kindly agreeing for their ideas to be discussed within the group.

As part of the introductions Russell also informed the group that there was a funeral services sub-group meeting taking place after lunch and opened the invitation to anyone wishing to stay for this if their diary permitted.

### **2. Attendance and apologies**

See attached.

### **3. Minutes of previous meeting (30 November 2018)**

The minutes of the previous meeting were deemed to be a true and accurate record.

### **4. Matters arising from previous meeting**

It was noted that Ross Grieve of Fife Council and Louise Beattie of North Ayrshire Council be added to the electronic attendee list as they were in attendance on the day but had missed the sign in sheet when it was circulating.

### **5. Commercialisation Competition Discussing the ideas submitted and considering potential areas of future work**

The main focus of the meeting was sharing and discussing the commercialisation competition entries which had been received from across the Scottish local authorities. With agreement from the entrants each idea was briefly outlined either by the person submitting (if in attendance) or Louise Melville (if no representative at the meeting) and then the group opened up the discussions to find out others undertaking something similar or those interested to find out more from the authority submitting. Below is a note of those authorities for each entry provided:-

#### **Aberdeen City Council**

Cleaning of Communal Flat Area Landings & Drying Rooms  
Submitted by: Antonio Gonzalez

North Ayrshire Council  
Fife Council  
Renfrewshire Council

**Aberdeen City Council**

Cleaning Wheelie Bins  
Submitted by: Jackie Gray

North Ayrshire Council  
Renfrewshire Council

**Aberdeen City Council**

A Home-Serve service  
Submitted by: Rose Turner

North Lanarkshire Council

**Aberdeen City Council**

Commercial Opportunity in the use of Unmanned Aerial Vehicles (UAV's)  
Submitted by: Aileen Davidson

Argyll & Bute Council  
East Ayrshire Council  
Fife Council  
North Ayrshire Council  
Renfrewshire Council  
South Ayrshire Council  
Clackmannanshire Council

**Aberdeen City, Aberdeenshire and The Highland Council Shared Service**

Private Property Investment & Factoring Service  
Submitted by: Mike Smith

South Ayrshire Council  
North Ayrshire Council  
Fife Council  
Glasgow City Council  
Clackmannanshire Council  
East Ayrshire Council

**Renfrewshire Council**

Adaptation of properties  
Submitted by: Elaine Scott

East Ayrshire Council  
South Ayrshire Council

**Renfrewshire Council**

Provision of Cosmetic Building Repairs Service across Renfrewshire  
Submitted by: Elaine Scott

Fife Council  
North Lanarkshire Council

**Renfrewshire Council**

Landlord & Property Owners Compliance Service  
Submitted by: Angela Coyle

North Ayrshire Council

**South Ayrshire Council**

Social Letting Agency  
Submitted by: Chris Carroll

North Ayrshire Council

**East Ayrshire Council**

Expansion of External Catering  
Submitted by: Mark Hunter

Glasgow City Council  
North Lanarkshire Council  
Argyll & Bute Council

**Stirling Council**

Respectable Affordable Dignified Wake  
Submitted by: Janice Fanning

North Ayrshire Council  
East Ayrshire Council

**Aberdeen City Council**

Commercial Opportunities in HR; Selling Accredited and Non-Accredited Training  
Submitted by: Stuart Calderwood and Daniella Peel

Fife Council

**North Ayrshire Council**

Establish a film charter  
Submitted by: Louise Beattie

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**Angus Council**

Expansion of broadband provision to Council Owned Property within areas of deprivation  
Submitted by: Shona Cameron

South Ayrshire Council  
North Ayrshire Council  
Clackmannanshire Council

**Renfrewshire Council**

Installation and on-going maintenance of Street /External Lighting across Renfrewshire  
Submitted by: Angela Coyle

North Ayrshire Council  
South Ayrshire Council

## Aberdeen City Council

Trusted Trader Multi-Council Scheme  
Submitted by: Aileen Davidson

South Ayrshire Council

## West Dunbartonshire Council

Development of a new joint project between West Dunbartonshire Council Greenspace and Work Connect Specialist Supported Employment Service  
Submitted by: Ingram Wilson

North Ayrshire Council

At the end of discussions Louise Melville was asked by the group to contact all entrants to see if they would be willing for their ideas to be shared via an electronic document. It was felt this would be beneficial to all as not all service areas were represented from all authorities at the meeting therefore attendees were keen to share these with colleagues in order that ideas and innovation could reach more colleagues to maximise the positive outcomes from the ideas submitted.

It was agreed that Louise would issue this document (including all ideas agreed to be shared) with the advisory group attendees as part of the post meeting actions.

### 6. APSE update

Louise Melville, Principal Advisor from APSE Scotland provided a short update on the recent work of APSE, including the latest briefings and upcoming publications, as well as information on other APSE services including Performance Networks and Energy. Louise ended the presentation by providing dates for upcoming seminars and training events.

### 8. AOCB

There was no other competent business.

### 9. Date of next meeting

The next meeting will be held on 26<sup>th</sup> April 2019, venue to be confirmed.

### Attendee List

Name	Council
Louise Melville	APSE
Ross McLaughlin	Argyll & Bute Council
Cllr Les Sharp	Clackmannanshire Council
Lawrie Dinwoodie	East Ayrshire Council

James Lally	East Ayrshire Council
Joyce Fenton	East Ayrshire Council
Chris Walker	East Ayrshire Council
Cllr John Jamieson	East Dunbartonshire Council
Danielle Moore	East Renfrewshire Council
David Saleh	East Renfrewshire Council
Gordon Maclachlan	Falkirk Council
John Kirkhope	Falkirk Council
Janie Johnston	Falkirk Council
Stuart Fargie	Fife Council
Ross Grieve	Fife Council
Sam Pairman	Fife Council
Frances Whitehead	Glasgow city Council
Russell McCutcheon	North Ayrshire Council
Cllr Jim Montgomerie	North Ayrshire Council
Gary Wilson	North Ayrshire Council
Louise Beattie	North Ayrshire Council
Ken Campbell	North Ayrshire Council
Anne Elliott	North Lanarkshire Council
Nicola Thomas	North Lanarkshire Council
Angela Coyle	Renfrewshire Council
Sharon Christie	Scotland Excel
Grant Montgomery	Scotland Excel
Cllr Peter Henderson	South Ayrshire Council
Hamid Gazem	South Ayrshire Council
Adam Leslie	South Lanarkshire Council
David Maule	West Lothian Council
Andy Johnston	West Lothian Council

### **Apologies**

Rose Turner	Aberdeen City Council
Andy Campbell	Aberdeen City Council
Tom Mclennan	Aberdeen Shared Service
Shona Cameron	Angus Council
Jayne Jones	Argyll & Bute Council
Ronnie Dempster	Dumfries & Galloway Council
Cllr Archie Dryburgh	Dumfries & Galloway Council

Tony Boyle	Dundee City Council
Alistair Kidd	East Ayrshire Council
Mark Hunter	East Ayrshire Council
Lyall Rennie	Renfrewshire Council
Imogen Percy-Bell	The Highland Council