

Minutes from this meeting

Parks, Grounds and Streets advisory group – 8 August 2018

1. Introduction and Welcome

Stuart Pryde from East Lothian Council welcomed the group to the meeting which was taking place at the Hamilton Townhouse. He passed on Cllr Hampshire's (Chair of the group) apologies for being unable to attend today's meeting.

2. Attendance & Apologies

See attached.

3. Minutes of Previous Meeting (8 August 2018)

The minutes of the previous meeting were deemed to be a true and accurate record.

4. Matters arising

There were no matters arising.

5. Litter and Trunk Road Network

Stuart Pryde provided an update to the group on the ongoing correspondence between APSE, Scottish Government and Transport Scotland. It was agreed that given the Cabinet re-shuffle APSE should write to the new Cabinet Secretary for Transport, Infrastructure and Connectivity (Michael Matheson MSP) to provide an overview of the issue and correspondence to date.

It was also agreed to ensure the letter re-emphasised the request from APSE for an Order to be introduced.

6. Delivering services to gypsy/ travellers

Robert McGilvery provided the introduction to the presentation on North Ayrshire's approach before Blair Kerr went on to provide some detail on their campsites. This included information on the encampment process and facilities provided to travellers within North Ayrshire Council e.g. a playpark for the children and other community activities.

Blair also provided some statistics around the streetscene costs for the sites and highlighting the difficulties in processing fly tipping complaints if there is no evidence of who actually carried it out.

Following the presentation there were a number of discussions which included:-

- Difficulties regarding communities that are using travelling to hide organised crime and other criminal activity
- Other examples of costs associated to fly tipping clear up post encampments

7. CoPLAR (Scotland) 2018 Local authority and other Duty Bodies support

Emma Leel of Zero Waste Scotland introduced the agenda item which provided information on the support available to local authorities and other Duty Bodies regarding the new CoPLAR (Scotland) 2018 guidance. This included information on the whole Council approach to litter and refuse, providing information on the opportunity for ZWS to visit local authorities and speak with as many services as possible including Elected Members Licensing, Planning, Housing, Facilities Management etc and not just Street Cleansing services. Emma highlighted

that the focus of the guidance was on prevention a shift from just picking up the litter, involving a shift in behaviour and therefore the importance of communications.

At the moment 23 local authorities have confirmed dates for briefing sessions and these can be over more than one session e.g. elected member session and operational services.

There is a range of guidance on the Zero Waste Scotland website which can be accessed by [clicking here](#)

Jamie Fry of Zero Waste Scotland provided an update on the monitoring developments including timelines, the 6 pilot organisations (5 local authority and the Forestry Commission) and when the first survey period is likely to take place.

Jamie also confirmed that LEAMS would be continuing as is for the next financial year given the timings of when the zoning etc has to be completed. He also informed the group that himself, Cath and Emma would be contacting local authorities regarding zoning support needs in October time.

8. Member feedback on any other managers' forums / focus groups

Attendees shared brief updates on what was happening at other managers' forums and focus groups such as the Scottish Bereavement Benchmarking Group (SBBG), the Parks Managers Forum and Improvement Service. This included Louise Melville informing the group that she had been invited to attend the next meeting of the SBBG in Bathgate. Other members of the group noted that there was a current Scottish Government consultation out and push for a standardisation of forms and processes by Scottish Government also. It was also highlighted that there could be unannounced inspections of cemeteries and crematoriums.

9. Enterprise

This standing item on the agenda is to share innovations around enterprise and income generation.

With those within the room highlighting any current areas of focus.

10. APSE update

Louise Melville provided an update on the current work of the Association, including the latest briefings, publications, recent advocacy work, network queries, upcoming APSE Energy and APSE Training events in Scotland, the work of APSE Solutions and upcoming Scottish and National seminars. This included an update on the Annual Seminar which would this year be taking place in Edinburgh.

11. Date for next meeting

The date of the next meeting is 27th February 2019 and is kindly being hosted by West Lothian Council at their new Service Centre in Bathgate.

12. A.O.C.B.

Influencing the protection of Parks

There was a discussion around the UK Government's Park Action Group (PAG) and whether this was something the group felt should be taken forward. It was agreed that Louise would ask Paul O'Brien, APSE Chief Executive to attend the meeting in October in order to provide the group with information around what has been taking place within the PAG so far. This

was then to enable the group to decide on whether any actions should be taken forward in terms of Scotland.

Health & Safety training

Stuart Pryde provided the group with brief note of the discussions which took place in Aviemore during the staff training workshop and it was agreed that this should be put forward as an agenda item for the next meeting in order for the group to review a summary of the key themes, presentations and future actions.

13. Lunch

14. Litter Managers Network

Please see separate minutes for this.

Attendee List

Name	Authority
Louise Melville	APSE
Lesley Forrest	Aberdeenshire Council
Alan Salmond	Clackmannanshire Council
Nicola Simpson	Dumfries & Galloway Council
Gordon Crockatt	East Ayrshire Council
John Hay	East Ayrshire Council
Stuart Pryde	East Lothian Council
Dougie Fox	East Lothian Council
Dot Reid	Falkirk Council
Elaine Downie	Fife Council
Steve McDermott	Highland Council
Allan Walker	Inverclyde Council
Blair Kerr	North Ayrshire Council
Robert McGilvery	North Ayrshire Council
Mark Findlay	North Lanarkshire Council
Steven Broadfoot	North Lanarkshire Council
John Whittaker	North Lanarkshire Council
Andy Clegg	Perth & Kinross Council
Ken Gray	Renfrewshire Council
Cllr Jackie Burns	South Lanarkshire Council
Ian Guild	South Lanarkshire Council
David Lees	West Lothian Council
Davie Cullen	West Lothian Council
Andy Johnston	West Lothian Council
Jamie Fry	Zero Waste Scotland
Charlie Hawkins	Zero Waste Scotland
Emma Leel	Zero Waste Scotland

Apologies

Kevin Robertson	Angus Council
Gillian Wilson	Clackmannanshire Council
Thomas McMenamin	East Dunbartonshire Council
Colin Bell	Moray Council
Colin Reid	South Lanarkshire Council
Craig Gardner	Stirling Council
David Pugh	Falkirk Council
David Paterson	Scottish Borders Council
Colin Mackay	Stirling Council