



**Association for Public Service Excellence**  
**Minutes of the APSE Southern Region Annual General Meeting**

Wednesday 18 June 2025

**1. Welcome and Introductions**

Cllr Jacqui Burnett, Southern Region Chair welcomed all to the meeting

- 2. Apologies for Absence** Paul Naylor, Eastleigh Borough Council who has now retired. Cllr Tonia Craig, Eastleigh Borough Council, Coin Rowland, Isle of Wight Council. Chair expressed thanks and gratitude for everything he contributed to APSE generally and to the Southern Region.

**3. Minutes from AGM 2024**

The minutes were agreed as an accurate record

**4. Elections:**

- **Southern Region Chair** - Cllr Jacqueline Burnett, Luton Borough Council.
- **Southern Region Vice Chair** - Cllr Simon Letts, Southampton City Council.
- **Southern Region Secretary** – Coin Rowland, Isle of Wight Council.
- **Additional National Council Representatives:**
  - Cllr Tonia Craig, Eastleigh Borough Council
  - Cllr Sue Copper, South Oxfordshire District Council
  - Cllr Chewe Munkonge, Oxford City Council

- 5. Appointment of Treasurer:** Cllr Jacqueline Burnett, Luton Borough Council.

- 6. Appointment of Auditors:** Cllr Sue Cooper to **be confirmed after the meeting**

**7. APSE National update – Mo Baines APSE, Chief Executive**

Mo Baines Chief Executive presented an update of the Association's UK-Wide Activity (prior to this meeting).

**8. APSE Southern Region update – Abi Ademiluyi, Principal Advisor**

Abi Ademiluyi presented an overview of the Southern region activities over the last 12 months and details of the current membership levels.

**9. APSE Southern Region Finance report 2023 – Abi Ademiluyi, Principal Advisor**

Abi Ademiluyi presented an overview of the Southern region financial report for 2023/2024.

- 10. AOB:** Nothing further to add, except thanks from both the Regional Chair and APSE Chief Executive to the Southern Region team for all their hard work over the last 12 months.

**Close of meeting at 1:30pm**

# Profit and Loss

## APSE Southern

1 April, 2025-31 March, 2026

	Total	
	Apr 1 2025 - Mar 31 2026	Apr 1 2024 - Mar 31 2025 (PY)
Income		
Membership fees	18,184.98	21,264.40
Seminar Income	16,262.00	15,375.00
Uncategorised Income	1,418.47	
<b>Total for Income</b>	<b>£35,865.45</b>	<b>£36,639.40</b>
<b>Gross Profit</b>	<b>£35,865.45</b>	<b>£36,639.40</b>
Expenses		
Chair expenses	1,000.00	-1,000.00
Meetings and seminar costs	1,374.30	100.00
National Council reps costs	4,137.28	3,438.56
Other costs	802.66	-1,470.50
Seminar costs	7,253.12	14,731.47
Speaker expenses	131.50	
Staffing costs	22,904.78	22,971.24
Travel & sub for region. staff	965.08	
Bank charges		2.02
<b>Total for Expenses</b>	<b>£38,568.72</b>	<b>£38,772.79</b>
<b>Net Operating Income</b>	<b>-£2,703.27</b>	<b>-£2,133.39</b>
<b>Net Other Income</b>		
<b>Net Income</b>	<b>-£2,703.27</b>	<b>-£2,133.39</b>

Accrual Basis Wednesday, 15 April 2026 11:18 AM GMTZ

# Balance Sheet

## APSE Southern

As of 31 Mar, 2026

	<b>Total</b>
Cash at bank and in hand	
Cooperative Bank Account	61,485.76
<b>Total for Cash at bank and in hand</b>	<b>£61,485.76</b>
Debtors	
1100 Accounts Receivable	35,865.78
<b>Total for Debtors</b>	<b>£35,865.78</b>
Current Assets	
Monies paid incorrectly	4,836.01
Sundry Debtors	623.56
<b>Total for Current Assets</b>	<b>£5,459.57</b>
<b>NET CURRENT ASSETS</b>	<b>£102,811.11</b>
Creditors: amounts falling due within one year	
Trade Creditors	
2000 Accounts Payable	28,315.94
<b>Total for Trade Creditors</b>	<b>£28,315.94</b>
Current Liabilities	
Accruals	
Sundry Creditors	0.00
<b>Total for Accruals</b>	<b>£0.00</b>
Monies received incorrectly	12,315.99
VAT Control	-844.73
VAT Suspense	0.00
<b>Total for Current Liabilities</b>	<b>£11,471.26</b>
<b>Total for Creditors: amounts falling due within one year</b>	<b>£39,787.20</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£63,023.91</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£63,023.91</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£63,023.91</b>
Capital and Reserves	
3000 Share Capital Account	24,969.64
Retained Earnings	40,757.54
Profit for the year	-2,703.27
<b>Total for Capital and Reserves</b>	<b>£63,023.91</b>