



To all members of the parks, horticultural and grounds maintenance advisory group.

Dear Colleague

I am writing to inform you that the next meeting of the **parks, horticultural and grounds maintenance advisory group** will take place as follows:

Date:	Thursday	18th January 2018
Time:	10:00 am	Coffee and registration
	10:30 am	Advisory group & performance networks benchmarking group commences
	1:00 pm	Net-working lunch

Venue: **The Castlefield Hotel, Liverpool Road, Manchester M3 4JR**

The meeting will commence at 10:00 for 10:30 and will include presentations and discussions on a number of topical issues, including, **HLF** talking about how the current funding mechanisms for The Parks for People programme will change as a result of the strategic funding review they are currently undertaking, and the forthcoming consultation which parks managers will be able to raise any comments they may have about these changes. **Newcastle-under-Lyme** will outline how they have created a network of supporters and volunteers which has led to significant sponsorship funding, budgetary savings and improved town centre cleanliness and horticultural features. **Kirklees** will outline the importance of having sites with community local value in order to develop greater public involvement. Coupled with this is the need to offer a wide range of appropriate opportunities and engaging projects for residents to sign up to. This work was recognized in the recent, APSE Environmental Innovation Awards, where Kirklees were amongst a select group of finalists. Finally there will be an in-depth analysis by **APSE** of how best to evaluate grounds maintenance service operational methodologies and working practices, as well as considering the ability to benchmark and performance manage services, leading to income generation opportunities. The **advisory group** is open to elected members, parks and grounds maintenance managers and professionals, performance and policy officers.

Please ensure that you confirm your attendance or apologies for both meetings by posting/faxing/emailing the slip at the end of this document to Chloe Petersen Snell on 0161 772 1811 cpetersensnell@apse.org.uk **before 11TH January 2018**

[CLICK HERE TO BOOK ONLINE](#)

Kindest regards

Wayne Priestley
APSE Principal Advisor



GB 11409



GB 11132



GB 14074



INVESTOR IN PEOPLE

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APSE parks, horticultural and grounds maintenance advisory group
Thursday 18th January 2018
The Castlefield Hotel, Liverpool Road, Manchester M3 4JR

COFFEE AND REGISTRATION 10:00AM FOR A 10:30AM START.

Agenda

1. Welcome from the chair –
2. Apologies for absence
3. Minutes of previous meeting
4. Matters arising
5. Presentations: The following presentations will provide an opportunity for delegates to take part in discussions session with the speakers and other local authorities at this advisory group:-
6. **Heritage Lottery Fund: consultation for the future.**
 - What is HLF
 - What HLF has done and continue to do for parks
 - Why we are consulting for our new strategic funding framework.**Speaker: Laura Ward, Senior Grants Officer HLF (North West)**
7. **Newcastle In Bloom- The Power of the Flower.**
 - Rethinking the role of the traditional parks client officer
 - The importance of developing partners and community support
 - Financial and horticultural successes to date.**Speakers: Roger Tait Head of Operations, Simon Long (Community Development Officer) and Jen Hough (Landscape Officer). Newcastle –under-Lyme Borough Council**
8. **Natural Kirklees – encouraging greater community involvement in greenspaces.**
 - Preventing the decline of greenspaces
 - Creating and supporting community involvement
 - Projects developed and successes achieved**Speakers: Andrew Goff, Volunteer Co-ordinator, Kirklees Council**
9. **The Effective Cost/Resource Evaluation of Grounds Maintenance Services**
 - Accurate evaluation of cyclical operational hours demand
 - Optimum resource assessment
 - Examples of efficient working practices
 - Development of schedule of rate based pricing matrices which can be used to benchmark both in-house service costs but as a basis for income generation**Speaker: Chris Frake, APSE Associate**
10. **APSE Update and future agenda items** latest policy issues,
 - lobbying activity, briefing papers, publications
 - Update on parks network enquiries**Wayne Priestley APSE Principal Advisor**
11. **Dates for 2018**
12. **Any other business**

Fax back attendance form

APSE parks, horticultural and grounds maintenance advisory -

Please complete this form and return it to APSE **before 11TH January 2018** via fax to Chloe Petersen Snell , on 0161 772 1811.

Authority.....

Address.....

..... **Post Code**.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

****HELP US KEEP OUR RECORDS UP-TO-DATE****

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

PLEASE PRINT DETAILS

Title _____ **First Name** _____ **Surname** _____
Job Title _____ **Authority** _____
Department _____
Address _____

 _____ **Post Code** _____
Telephone _____ **Fax** _____ **Email** _____



APSE parks, horticultural and grounds maintenance advisory group

Thursday 18th January 2018

Venue information, public transport routes and parking to Castlefield Hotel

The Castlefield Hotel is circled on the map below.

The car park entrance is located on Potato Wharf, M3 4JR which runs along the rear of the hotel directly off Liverpool Road. Charges are £7.00 for all day.

When leaving please get your ticket validated at the hotel reception within 10 minutes prior to leaving the car park. Reception will issue you with a swipe card.

For 'sat nav' purposes M3 4JR will direct you to the hotel.

[View Map Online](#)

