

Date: 12 February 2014



Dear Colleague,

APSE Parks, Grounds & Street Services Advisory Group

I am writing to inform you that the next meeting of the Scottish parks, grounds & street services group will be held as follows:- **Cadzow Room, Hamilton Town House, 102 Cadzow Street, Hamilton, ML3 6HH**

Date: Wednesday 5 March 2014

Time:

10:00 am Tea, coffee and arrival
10:30 am Advisory group commences
12:30 pm Lunch
1:30 pm Close

Venue: Cadzow Room, Hamilton Town House, 102 Cadzow Street, Hamilton, ML3 6HH

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Lyndsey Downie on 01698 459 051; by email to scotland@apse.org.uk or fax to 01698 200 316 as soon as possible in order that the necessary catering arrangements can be made.

Yours faithfully,

Louise McMillan
Principal Advisor
APSE Scotland

**LOCAL SERVICES
LOCAL SOLUTIONS**

Association for Public Service Excellence
Brandon House Business Centre
Units 18-20
23-25 Brandon St
Hamilton ML3 6DA
telephone: 01698 459 051
fax: 01698 200 316
email: enquiries@apse.org.uk

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 5 March 2014, **Cadzow Room, Hamilton Town House, 102 Cadzow Street, Hamilton, ML3 6HH**

Please complete this form and return it to APSE before as soon as possible via fax to Lyndsey Downie, on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title _____ **First Name** _____ **Surname** _____

Job Title _____ **Authority** _____

Department _____

Address _____

_____ **Post Code** _____

Telephone _____ **Fax** _____ **Email** _____

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 5 March 2014, 10:30 – 13:30, Tea/ Coffee from 10:00 at **Cadzow Room, Hamilton Town House, 102 Cadzow Street, Hamilton, ML3 6HH**

1. Welcome from Cllr Norman Hampshire, Chair of Group

2. Attendance & Apologies

3. Minutes of Previous Meeting (27 November 2013)

4. Matters arising

5. Allotments: The Fife Model

Speaker: Peter Duncan, Allotments Officer, Fife Council

6. Delivering Operational Efficiency through Workforce Modernisation

Speaker: Wallace Turpie, Operations Manager (Streetscene), North Ayrshire Council

7. High Hedges (Scotland) Bill

Speaker: Group Discussion

8. APSE Update

Speaker: Louise McMillan, Principal Advisor, APSE Scotland

9. Issues Affecting Service Delivery

10. Date and venue for next meeting (Scottish Fleet, Waste & Grounds seminar, 6-9 May 2014, Aviemore)

11. A.O.C.B

12. Lunch