

February 2017



Dear Colleague,

APSE Parks, Grounds & Street Services Advisory Group

I am writing to inform you that the next meeting of the Scottish parks, grounds & street services group will be held as follows:- Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE

Date: Wednesday 1 March 2017

Time:

10:00 am Tea, coffee and arrival

10:30 am Advisory group commences

12:30 pm Lunch

1:00 pm Litter Managers Network

3.00pm Close

Venue: Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE

Directions: Please [click here](#) for a map and the option to input directions to the venue. Please note that Chatelherault Train Station is approximately 10 minutes' walk from the venue.

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise Melville
Principal Advisor
APSE Scotland



Association for Public Service Excellence
Brandon House Business Centre
Units 18-20, 23-25 Brandon Street
Hamilton ML3 6DA
telephone: 01698 459051
fax: 01698 200316
email: enquiries@apse.org.uk
web: www.apse.org.uk

Fax back attendance form

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 1 March 2017, Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE

Please complete this form and return it to APSE before as soon as possible via fax to Lyndsey Moffat, on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title _____ First Name _____ Surname _____
 Job Title _____ Authority _____
 Department _____
 Address _____
 _____ Post Code _____
 Telephone _____ Fax _____ Email _____

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 1 March 2017, 10:30 – 15.00, Tea/ Coffee from 10:00 at Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE

1. Welcome from Cllr Norman Hampshire, Chair of Group
2. Attendance & Apologies
3. Minutes of Previous Meeting (2 November 2016)
4. Matters arising
5. **North Ayrshire's Environmental Enforcement Team**
Speaker: Jim Heaney, Flytipping Officer, North Ayrshire Council
6. The end of no ball game signs – Lets play ball!
Speaker: Steven Shaw, Environmental Manager, Aberdeen City Council (inv)
7. **Member feedback on any other managers' forums/ focus groups**
Speaker: Group discussion
8. Process Benchmarking – Trunk road litter processes update
Speaker/ Discussion Lead: Debbie Johns, Head of Performance Networks, APSE
9. APSE update
Speaker: Louise Melville, Principal Advisor, APSE Scotland
10. Date and venue for next meeting (23 – 26 May 2017 APSE Fleet, Waste & Grounds Seminar, Aviemore)
Potential topics will include
 - Sustainable Drainage Systems
 - Burial & Cremation (Scotland) Act
11. A.O.C.B
12. Lunch
13. Litter Managers Network
Facilitated by: David Barnes & Emma Leel, Zero Waste Scotland