

Date: 13 February 2015



Dear Colleague,

APSE Parks, Grounds & Street Services Advisory Group

I am writing to inform you that the next meeting of the Scottish parks, grounds & street services group will be held as follows:- **Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE**

Date: Wednesday 4 March 2015

Time:

10:00 am Tea, coffee and arrival
10:30 am Advisory group commences
12:30 pm Lunch
1:30 pm Close

Venue: Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Garry Lee on 01698 459 051; or [click here](#) to book online; by email to Glee@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise McMillan
Principal Advisor
APSE Scotland



Association for Public Service Excellence

Brandon House Business Centre
Units 18-20

23-25 Brandon St
Hamilton ML3 6DA

telephone: 01698 459 051

fax: 01698 200 316

email: enquiries@apse.org.uk

Fax back attendance form

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 4 March 2015, **Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE**

Please complete this form and return it to APSE before as soon as possible via fax to Garry Lee, on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title	First Name	Surname
Job Title		Authority
Department		
Address		
		Post Code
Telephone	Fax	Email

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 4 March 2015, 10:30 – 13:30, Tea/ Coffee from 10:00 at **Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE**

- 1. Welcome from Cllr Norman Hampshire, Chair of Group**
- 2. Attendance & Apologies**
- 3. Minutes of Previous Meeting (19 November 2014)**
- 4. Matters arising**
- 5. APSE PN Land Audit Management System – pilot update and developments**
Speaker: Debbie Johns, Head of Performance Networks, APSE
- 6. Tracking systems including pedestrian machinery and any integration with GIS systems**
Speaker: Group Discussion led by Justin Venton, Midlothian Council
- 7. APSE Update**
Speaker: Louise McMillan, Principal Advisor, APSE Scotland
- 8. Issues Affecting Service Delivery**
- 9. Date and venue for next meeting (Scottish Fleet, Waste & Grounds seminar, 26-29 May 2015, Aviemore)**
- 10. A.O.C.B**
- 11. Lunch**