

Date: 6 August 2014



Dear Colleague,

**APSE Parks, Grounds, Streets and Sports & Leisure Advisory Group**

I am writing to inform you that the next meeting of the Scottish parks, grounds, streets and sports & leisure group will be held as follows:- **Chatelherault Country Park, Fernigair, Hamilton ML3 7UE**

**Date: Wednesday 27 August 2014**

**Time:**

10:00 am Tea, coffee and arrival  
10:30 am Advisory group commences  
12:30 pm Lunch  
1:30 pm Close

**Venue: Chatelherault Country Park, Fernigair, Hamilton ML3 7UE**

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Garry Lee on 01698 459 051; by email to [Glee@apse.org.uk](mailto:Glee@apse.org.uk) or fax to 01698 200 316 as soon as possible in order that the necessary catering arrangements can be made.

Yours faithfully,

Louise McMillan  
Principal Advisor  
APSE Scotland

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**Association for Public Service Excellence**

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## **APSE Parks, Grounds, Streets and Sports & Leisure Advisory Group Meeting**

Wednesday 27 August 2014, 10:30 – 13:30, Tea/ Coffee from 10:00 at **Chatelherault Country Park, Fernigair, Hamilton ML3 7UE**

- 1. Welcome from Cllr Norman Hampshire, Chair of Group**
- 2. Attendance & Apologies**
- 3. Minutes of Previous Meeting (5 March 2014)**
- 4. Matters arising**
- 5. Neighbourhood operations review including grounds maintenance and street cleansing: our aims and challenges**

**Speaker:** Jason Hedley, Neighbourhood Area Manager, Scottish Borders Council

- 6. How much of a contribution do grounds, streets and parks make to delivering Council Plans? Do we promote the importance of our services to the community strongly enough?**

**Speaker:** Group Discussion

- 7. State of the market survey in sports and leisure including developments within Performance Networks**

**Speaker:** Louise McMillan, Principal Advisor, APSE Scotland

- 8. APSE Update**
  - Including development of Land Audit Management System within Performance Networks**

**Speaker:** Louise McMillan, Principal Advisor, APSE Scotland

- 9. Issues Affecting Service Delivery**

- 10. Date and venue for next meeting – 19 November 2014, venue to be confirmed**

- 11. A.O.C.B**

- 12. Lunch**