

Scottish Renewables & Energy Efficiency advisory group
Minutes 26 April 2017
King James VI Business Centre, Perth

1. Welcome & Introduction

Cllr Ramsay Milne, Chair of the Scottish Renewables & Energy Efficiency group welcomed all to the meeting, thanking everyone for attending. Cllr Milne also thanked Perth & Kinross Council for their hospitality in hosting today's meeting.

2. Attendance & Apologies

Please see attached.

3. Minutes from Previous meeting held on 8 November 2016

The group agreed the previous minutes were a true and accurate record.

4. Matters Arising from Previous meeting held on 8 November 2016

There were no matters arising from the previous meeting.

5. Scottish Government's Non Domestic Energy Efficiency (NDEE) Framework Update

Jamie Goth, Associate Director of the Scottish Futures Trust, provided a very informative and detailed presentation on the NDEE framework. This presentation included information on which contractors are on Scottish Government's NDEE framework as well as the different parts of the framework process for the authority, bidder and successful contractor.

Jamie noted that the framework was not there for feasibility studies but looks at where the business case is. He also highlighted that this was a good time to use the framework as it is now well established good spread of contractors. Scottish Government and SFT are still involved but the support unit will then take everything on fully in 6 months to a year.

The idea of the framework is to use the contractors to conceive and build the projects which reduces the staff resources needed within local authorities to do this, allowing staff to concentrate on other areas of work. The framework is due to run until 2020 and the 12 contractors do tend to have a specific area they are more well-known for but they can cover other areas if needed e.g. Alternative Heat Limited are known for biomass but can still work on district heating or other renewables frameworks.

Throughout the presentation Jamie answered a number of questions including:-

- What happens if the contractor hasn't met the saving by the time the 2nd milestone is reached? If they haven't met milestone 2 then local authority can hold the payment and agree an extension to make the savings. The contractor has to pay the additional work and then the local authority pays the milestone 2 when this is achieved.
- What is the defects liability? This is the same as any other contract.
- Is there the opportunity to put a collaborative project together? Yes this is possible.
- SFT and the support unit can come out and speak to the local authority.

6. Potential barriers and challenges to renewables and energy efficiency in schools

The Scottish Government have asked SFT to look into this question. There was a general discussion around the room with some common challenges including:-

- PPP/ PFIs
- Lack of resources
- Rationalisation of buildings
- Asbestos
- Ownership of technology
- Lack of corporate landlord

7. West Lothian's journey towards renewables and energy efficiency – helping to tackle fuel poverty

Unfortunately, Peter Rogers of West Lothian Council was unable to attend due to a family emergency, however it is hoped that Peter will be able to attend a future meeting to provide the presentation.

9. APSE Update

Louise Melville provided the group with an update on the work of the association included the newest piece of research which was a neighbourhood services poll undertaken by Survation on behalf of APSE. Louise also provided the group with information on APSE's new Promoting Excellence You Tube programme which will be a follow up to the 2016 programme and will be concentrating on the key role local authorities have in building sustainable communities. Finally, Louise provided information on the other services provided by APSE including Energy, Solutions, Training, Performance Networks and events before finishing the presentation by highlighting the "Service awards 2017" which this year are taking place in Oxford.

9. AOCB

There was no other competent business raised.

10. Date & venue of next meeting

The next meeting will be confirmed following the Scottish AGM taking place in June.

11. Lunch

Attendance

Name	Authority
Louise Melville	APSE
Mai Muhammad	Aberdeen City Council
Eric Owens	Aberdeen City Council
Cllr Ramsay Milne	Aberdeen City Council
Eric wells	Aberdeenshire Council
Caren Webster	Angus Council
Paul Gillies	Argyll & Bute Council
Lawrence Hunter	Clackmannanshire Council
Douglas Evans	Falkirk Council

Janet Archibald	Fife Council
Ian Baird	Midlothian Council
Gordon Pollock	Midlothian Council
Jack Caldwell	Scottish Borders Council
Jamie Goth	Scottish Futures Trust
Peter Rogers	West Lothian Council

Apologies

Shona Cargill	Fife Council
John Sanders	West Dunbartonshire Council
Jackie Sayer	Highland Council
Kenny Nicolson	East Ayrshire Council