



Dear Colleague,

APSE Renewables & Energy Efficiency Advisory Group

I am writing to inform you that the next meeting of the Scottish transport & mechanical group will be held as follows:- **Tuesday 23 September 2014, at BRE Innovation Park@ Ravenscraig, Visitor Centre, 2 Ravenscliff Road, Motherwell.**

Date: Tuesday 23 September 2014

Time:

10:00 Tea & coffee on arrival
10:30 Group meeting starts
12:15 Lunch
13.00 Tour of the Resource Efficient House

Venue: BRE Innovation Park@Ravenscraig, Visitor Centre, 2 Ravenscliff Road, Motherwell

Map: http://www.bre.co.uk/filelibrary/maps/Get_to_Ravenscraig.pdf

The agenda for the meeting and previous minutes are enclosed.

This is a **FREE** event for all members and officers of councils in APSE membership.

Please ensure you confirm your attendance either by telephoning Garry Lee on 01698 459 051; by email to Glee@apse.org.uk, or by faxing the attached slip to Garry on 01698 200 316 in order for the necessary arrangements can be made.

Yours faithfully,

Principal Advisor
Association for Public Service Excellence



Association for Public Service Excellence

Brandon House Business Centre
Units 18-20, 23-25 Brandon Street
Hamilton ML3 6DA

telephone: 01698 459 051

fax: 01698 200 316

email: enquiries@apse.org.uk

web: www.apse.org.uk

Fax back attendance form

APSE Renewables & Energy Efficiency Advisory Group

Tuesday 23 September 2014 at **BRE Innovation Park@Ravenscraig, 2 Ravenscliff Road, Motherwell**

Please complete this form and return it to APSE as soon as possible via fax to Garry Lee, on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title	First Name	Surname
Job Title		Authority
Department		
Address		
		Post Code
Telephone	Fax	Email

Renewables & Energy Efficiency advisory group

Tuesday 23 September 2014 at **BRE Innovation Park@Ravenscraig, 2 Ravenscliff Road, Motherwell**

1. **Welcome from Chair Cllr Ramsay Milne Aberdeen City Council**
2. **Attendance & Apologies**
3. **Scottish Government's Local Energy Challenge Fund**
Speaker: Chris Morris, Project Manager, Local Energy Scotland
4. **STEP-UP Project & Glasgow's Energy & Carbon Masterplan**
Speaker: Graham Pinfield, Project Manager STEP UP, Glasgow City Council
5. **Resource Efficient Scotland activities in the Built Environment**
Speaker: Michael Hilarion, Key Account Manager – Built Environment, Zero Waste Scotland
6. **APSE Update includes an APSE Energy update**
Speaker: Louise McMillan, Principal Advisor Scotland, APSE
7. **A.O.C.B.**
8. **Future Agenda items for meetings**
9. **Date and time of next meeting – 26 November Mitsubishi Livingston**
10. **Lunch**
11. **Tour of the Resource Efficient House**