



Dear Colleague,

APSE Scotland Roads & Lighting Advisory Group

I am writing to inform you that the next meeting of the Scottish Roads and Lighting Advisory Group will be held as follows:- Tayside Contracts, Ruthvenfield Depot, Inveralmond Industrial Estate, Perth, PH1 3EE

Date: Friday 25 August 2017

Time:
10:00 am Tea & coffee
10:30 am Advisory group commences
12.00 pm Lunch
1.00 pm Close

Venue: Tayside Contracts, Ruthvenfield Depot, Inveralmond Industrial Estate, Perth, PH1 3EE

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; by email to Lmoffat@apse.org.uk, clicking [here](#) and booking online (submit via left hand side sign up to attend section) or by faxing the attached slip to Lyndsey on 01698 200 316 in order for the necessary arrangements can be made.

Yours faithfully,

Garry Lee
Acting Principal Advisor
Association for Public Service Excellence



Association for Public Service Excellence

Brandon House Business Centre
Units 18-20, 23-25 Brandon Street
Hamilton ML3 6DA
telephone: 01698 459 051
fax: 01698 200316
email: enquiries@apse.org.uk
web: www.apse.org.uk

Fax back attendance form

APSE Scotland Roads & Lighting Services Advisory Group Meeting

Friday 25 August 2017, at Tayside Contracts, Ruthvenfield Depot, Inveralmond Industrial Estate, Perth, PH1 3EE

Please complete this form and return it to APSE as soon as possible via fax to Lyndsey, on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title _____ First Name _____ Surname _____
Job Title _____ Authority _____
Department _____
Address _____
Post Code _____
Telephone _____ Fax _____ Email _____

Friday 25 August 2017 – Tayside Contracts, Ruthvenfield Depot, Inveralmond Industrial Estate, Perth, PH1 3EE

1. Introduction & welcome
2. Attendance & Apologies
3. Minutes of Previous Meeting – 28 April 2017
4. Matters Arising

5. Performance Networks Most Improved Performer 2016 – Inverclyde Council
Speaker: Brenda McDonald, Supervisory Officer (Projects), Inverclyde Council

6. Raising Standards and Improving the Quality of Road Works in Scotland: A Consultation by Transport Scotland ([click here](#))
Speaker: Group discussion

7. Well Maintained Highway Infrastructure Code of Practice – Requirement to develop a risk based approach
Speaker: Group discussion

8. Process Benchmarking update
Speaker: Colin McInnes, Associate, APSE Solutions

9. SCOTS/ APSE Performance Networks update
Speaker: Dorothy Reid, Falkirk Council

10. Discussion of issues affecting service delivery and network queries
 - Court action training for employees
 - Marches and rallies on the public highwaySpeaker: Group discussion

11. APSE Update
Speaker: Garry Lee, Acting Principal Advisor, APSE Scotland

12. A.O.C.B & Future Agenda Items

13. Date and venue of next meeting – 10 November 2017 at Ruthvenfield Depot, Perth

14. Lunch