

South Gloucestershire Cemeteries Service

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Place Manager



South Gloucestershire Cemeteries



- 1. Mangotsfield Cemetery** established in 1850
- 2. Filton Cemetery** established in 1947
- 3. Mayshill Cemetery** established in 1973
- 4. Kingswood Cemetery** established in 2010

Overview of the service

The primary delivery of our Cemeteries Service is divided across two teams:

Place Management Team = 2 dedicated FTE Cemeteries Officers, who are responsible for:

- Interment Bookings and grave ownership inquiries
- Masonry Permits and inspections
- Cemetery Regulations enforcement

Place Operations Team = 5 dedicated FTE Cemeteries Operatives, supported by general grounds maintenance operations, responsible for:

- Preparing graves
- General grounds maintenance

Infrastructure and tree maintenance are managed by other teams within the council.

Delivering a compassionate and professional service

What we do internally:

- Staff training: The Bereavement Journey and managing difficult conversations
- Monthly officer team meetings between Place Management and Place Operations teams
- Yearly Service Improvement Plan
- Yearly satisfaction survey
- Review regulations and policies

How we engage with our clients:

- Cemeteries Focus Group
- Engagement with Funeral Directors
- Engagement with Stone Masons

What Next?

Review of Cemeteries & Masonry Regulations;

- Delivered in consultation with our Focus Group, Funeral Directors, Stone Masons and Equalities Voice*
- Taking into consideration the Climate & Nature Emergency

Any questions?