



Dear Colleague,

APSE Scotland Commercialisation Advisory Group

I am writing to inform you that the first meeting of the Scottish commercialisation advisory group will be held at:- Conference Room 1, Fife house, north Street, Glenrothes, KY7 5LT.

Date: Tuesday 31 January 2017

Time:

10.00 Tea/ coffee and pastries on arrival

10:30 Advisory group commences

12:15 Buffet lunch

13.15 Meeting ends

Venue: Conference Room 1, Fife house, north Street, Glenrothes, KY7 5LT

Map: [Click here for map & to access directions](#)

Parking: Bus travel is more accessible than train as the Glenrothes by Thornton train station is circa 15 minutes' drive from the town centre and Fife House. There are car parks around the town centre, and very popular Council car parks – please check parking restrictions as they vary between car parks.

The agenda for the meeting is enclosed.

The meeting is open and free to elected members and officers from APSE Scotland members.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise Melville
Principal Advisor
APSE Scotland

Association for Public Service Excellence

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Fax back attendance form

APSE Scotland Commercialisation Advisory Group Meeting

Tuesday 31 January 2017 Conference Room 1, Fife house, north Street, Glenrothes, KY7 5LT.

Please complete this form and return it to APSE via fax to Lyndsey Moffat, on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date. If your contact details have changed or you or a colleague would like to be added to the contact list, please complete the section below.

Please print details

Title _____ First Name _____ Surname _____
 Job Title _____ Authority _____
 Department _____
 Address _____
 _____ Post Code _____
 Telephone _____ Fax _____ Email _____



Scotland Commercialisation advisory group

Tuesday 31 January 2017 10.30 to 13.15, Tea/Coffee & pastries from 10.00 Tuesday 31 January 2017 at Conference Room 1, Fife house, north Street, Glenrothes, KY7 5LT.

1. Introduction & Welcome from Chair Cllr Archie Dryburgh
2. Attendance & Apologies
3. Embedding commercialisation to generate new income streams
Speaker: Andy Mudd, Head of Solutions, APSE
4. Legal issues and powers, how does your local authority view commercialisation?
Speaker: General Discussion
5. The financial picture: will commercialisation and income generation play a bigger role in 2017?
Speaker: General Discussion
6. APSE Update
 - National issues
 - Briefings/researchSpeaker: Louise Melville, Principal Advisor, APSE Scotland
7. AOCB
8. Date/Time and venue for next meeting – Tuesday 25 April 2017
9. Lunch