

## Funding & Support for Employers

Walter Kerr

Area Delivery Manager



## **Construction Industry Training Board (CITB)**

CITB was established in 1964 as an Industrial Training Board with the aim to provide support to employers and encourage training, help build a safe, professional and qualified workforce.

The support and funding CITB provides helps employers to improve skills, increase their competitiveness and respond to the challenges faced from an ever changing environment.

CITB works in partnership with industry and its clients to ensure the construction sector has the right skills, in the right place, at the right time

## Apprenticeship Support

## Employer Support

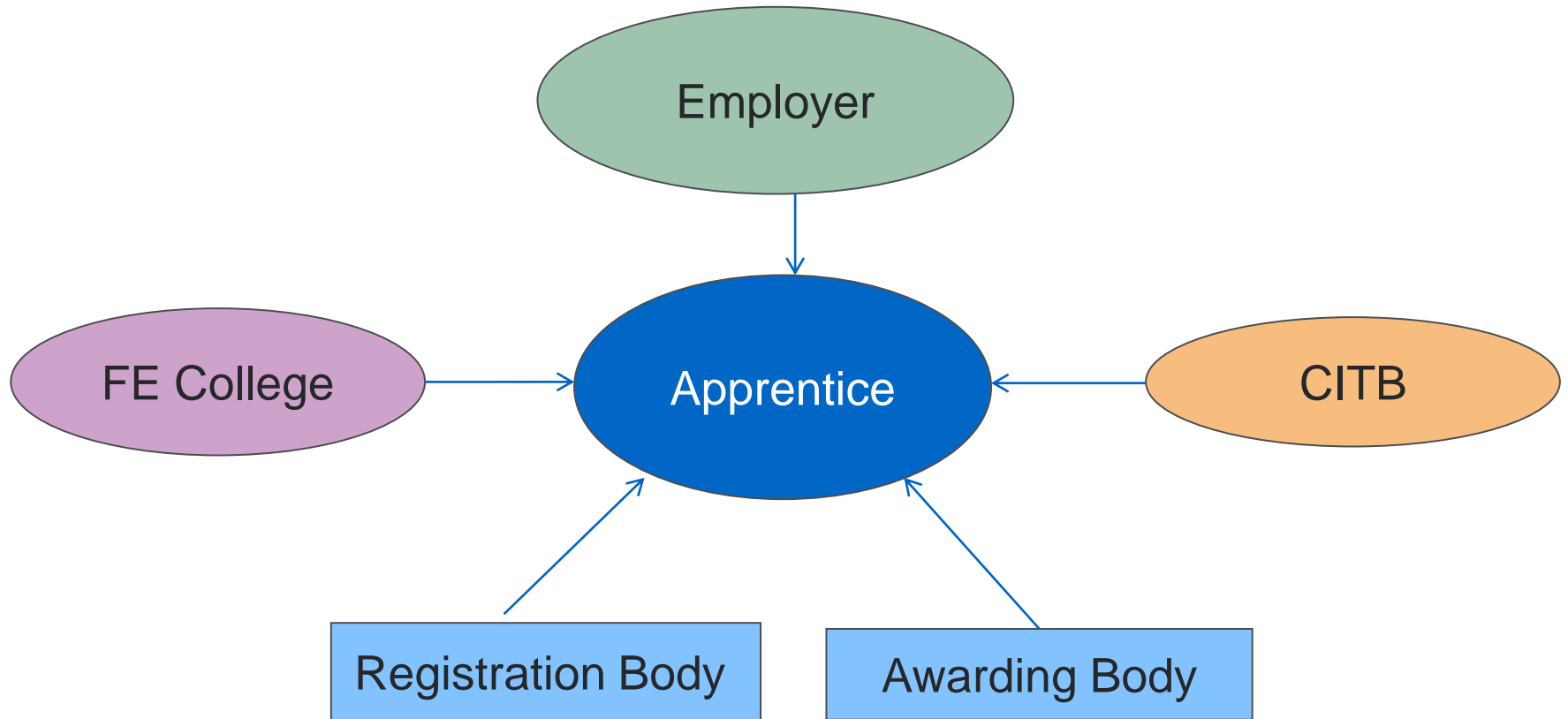
## Employer Expectations

Keen  
Enthusiastic  
Good Timekeeper  
Good Attender  
Reliable  
Good Communication Skills  
Trustworthy  
Team Player  
Positive Attitude  
Not Scared of Hard Work

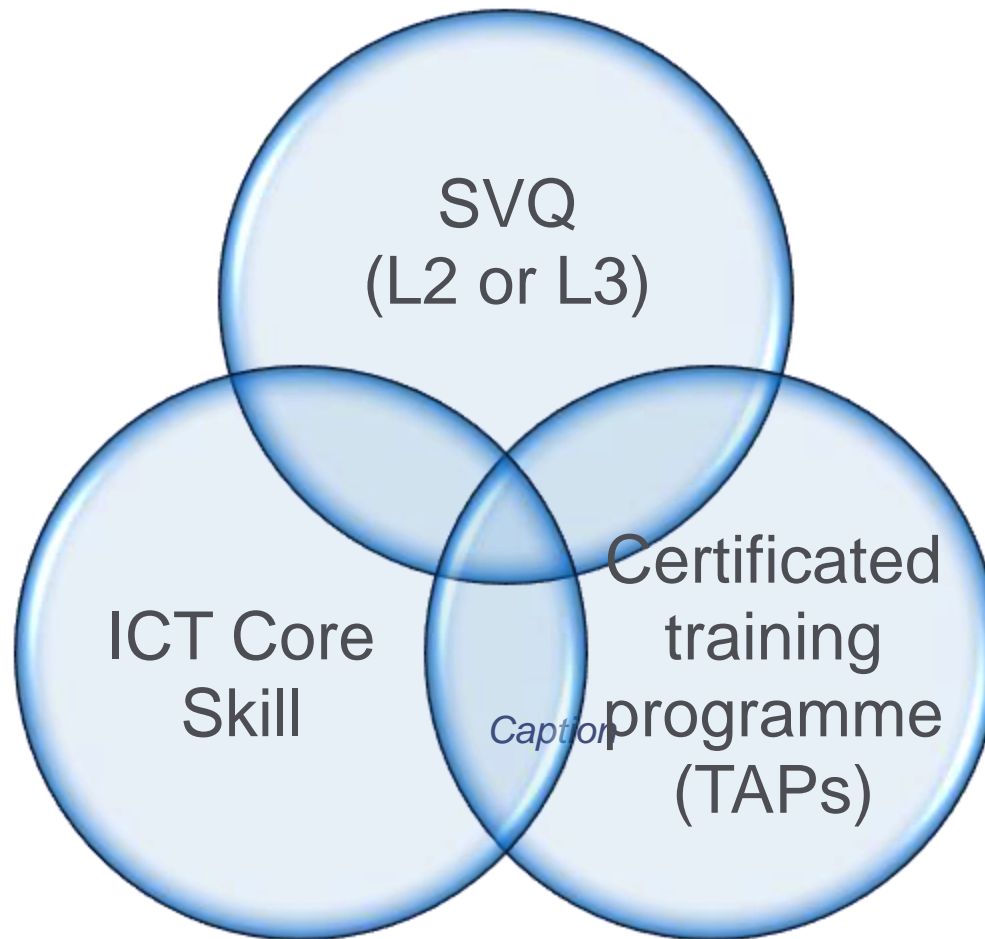
## Applicant to Apprentice

- Apply online at [www.citb.co.uk](http://www.citb.co.uk)
- Undertake Initial Assessment with Employer or CITB
  - Online or at an organised session
- Employer interview
- Successful interview
- Start date (site/college)
- Start apprenticeship

## Apprenticeship Programme Partners



## Scottish Modern Apprenticeship Framework



## Apprenticeship Schedule

Year 1 : College 19 weeks plus Site training & experience  
(Apprentice receives reviews with copies emailed to employer)

Year 2 : College 11 weeks plus Site training & experience  
(Apprentice receives reviews with copies emailed to employer)

Year 3 : College attendance to complete SVQ of 1 week.  
Optional Advanced Craft plus Site work  
(Apprentice receives reviews with copies emailed to employer)

Year 4 : College 1 week for pre skills test refresher  
Optional HNC, Skills Test plus Site training & experience  
(Apprentice receives reviews with copies emailed to employer)



## Adult Apprenticeships

- Adult apprenticeship – 2 year duration for all crafts except Painting & Decorating (SBATC/SPADAC) and day release programmes that span 3 years
- Eligibility depends on Registering body (SBATC / SPADAC)
- College training pattern similar to youth apprenticeships
- Funding may be available



# Apprenticeship Framework – Evidence Requirements

## Candidate Record of Evidence from the Workplace (CREW)

Apprentices must produce and provide evidence to support their SVQ.

1<sup>st</sup> year – 2    2<sup>nd</sup> year – 2    3<sup>rd</sup> year – 1    4<sup>th</sup> year – 1

**Must be submitted to college contact by the date given**

## Annual Phase Tests

Completed before the end of years 1, 2 & 3

Based on tasks carried out over the year

Completion allows progression with wage rate

## Apprenticeship Support Available

The payment of CITB Grants are dependant on whether an employer is **In-scope** or **Out of Scope**

### Support for all employers:

- Recruitment support
- College Fees
- Ongoing support from Apprenticeships Officer
- Apprentice Progress Monitoring

## Apprenticeship Grants

Total grant payable for SVQ 2 Apprentice: £6,000.00

Total grant payable for SVQ 3 Apprentice: £10,250.00

An additional 10% supplementary payment may be available.

## Additional Support from CITB

College fees paid for 1<sup>st</sup> & 2<sup>nd</sup> year plus 3<sup>rd</sup> year if required to complete SVQ only

College travel expenses in excess of £10.00 reimbursed to employer

Lodging costs paid in conjunction with college attendance for SVQ training.



## Optional Qualifications for Apprentices

### **Advanced Craft Certificate -**

Attendance & Achievement - up to maximum of  
£2,825.00

### **Higher National Certificate -**

Attendance & Achievement - up to maximum of  
£1,450.00

Additional grant support for In-scope employers only.



## Supplementary Payment

To qualify for the 10% Supplementary Payment in 2016/2017 Grant Scheme, employers must have achieved the following by 1 August 2016:

- Completed a 2015 Levy Return
- Paid or be paying the resultant assessment by Direct Debit
- Completed a 2016 Levy Return



## **Eligibility for CITB Grants in 2016/2017**

**Employers can make claims for grants however they will not be paid until a 2015 Levy Return has been correctly completed and received by CITB.**

**If the 2015 Levy Return was not received by 31 January 2016, the employer will forfeit eligibility to all grant payments within the 2016/2017 Grants Scheme**





## Claiming Deadlines

**Claims for 2015/2016 Grants Scheme must be  
received by 31<sup>st</sup> October 2016**

**[www.citb.co.uk/levy-grant/](http://www.citb.co.uk/levy-grant/)**

## Contact Details & Further Information

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Please visit our website for the most up to date and current information on  
Grants and Services

[www.citb.co.uk](http://www.citb.co.uk)



**Thank You for Listening**

**Any Questions?**

