



Dear Colleague,

APSE Waste & Recycling Advisory Group

I am writing to inform you that the next meeting of the Scottish Waste & Recycling Advisory Group will be held as follows:- Friday 15 September 2017 in Hamilton Park Racecourse, Bothwell Road, Hamilton, ML3 0DW

Date: Friday 15 September 2017

Time:

10:00 am Tea & coffee on arrival

10:30 am Advisory group commences

12:30 pm Buffet lunch

1.30pm Close

Venue: Hamilton Park Racecourse, Bothwell Road, Hamilton, ML3 0DW

Directions: [Click here](#)

Parking: There is free parking in the main public car park for all meetings.

The agenda for the meeting is enclosed.

The meeting is a free event open to all APSE Scotland Members (elected members and officers).

Please ensure you confirm your attendance either by faxing the attached slip to Lyndsey Moffat on 01698 200 316; by email to Lmoffat@apse.org.uk or [click here](#) to book online in order for the necessary arrangements can be made.

Yours faithfully,

Garry Lee
Acting Principal Advisor
APSE Scotland



Association for Public Service Excellence

Brandon House Business Centre
Units 18-20, 23-25 Brandon Street
Hamilton ML3 6DA

telephone: 01698 459 051

fax: 01698 200 316

email: enquiries@apse.org.uk

web: www.apse.org.uk

Fax back attendance form

APSE Waste & Recycling Services Advisory Group Meeting

Friday 15 September 2017 at the Hamilton Park Racecourse, Bothwell Road, Hamilton, ML3 ODW

Please complete this form and return it to APSE as soon as possible via fax to Lyndsey Moffat on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title _____ First Name _____ Surname _____
Job Title _____ Authority _____
Department _____
Address _____
Post Code _____
Telephone _____ Fax _____ Email _____



Waste & Recycling Services Advisory Group

Friday 15 September 2017, 10:30am to 1:30pm, Tea / Coffee from 10:00 at the Hamilton Park Racecourse, Bothwell Road, Hamilton, ML3 0DW

1. Introduction and welcome
2. Attendance & Apologies
3. Minutes of Previous Meeting held on 24 February 2017
4. Matters arising
5. MRF Code of Practice – first results of ongoing monitoring
Speaker: Naomi Ross, Waste Specialist, SEPA
6. Progress of the Household Recycling Charter
Speaker: Charlie Devine, Head of Resource Management, Zero Waste Scotland
7. SWITCH forum update
Speaker: Charlie Devine, Head of Resource Management, Zero Waste Scotland
8. SWITCH Competency Framework – advice from local authorities that have undergone this
Speakers: Group discussion
9. Round table discussion of issues affecting service delivery including network queries:-
 - Impact of budget cuts on services

Attendees are asked to bring any questions/ queries they wish to raise with the group on the day or email Glee@apse.org.uk to provide in advance of the meeting.

10. APSE Update

- National Issues
- Research & Briefings

Speaker: Garry Lee, Acting Principal Advisor, APSE Scotland

10. Date/Venue of next Meeting – 17 November 2017, Venue/Location TBC

11. Lunch