



Dear Colleague,

APSE Waste & Recycling Advisory Group

I am writing to inform you that the next meeting of the Scottish Waste & Recycling Advisory Group will be held as follows:- Thursday 25 September 2014 at the **Chatelherault Country Park, Fernigair, Hamilton ML3 7UE**

Date: Thursday 25 September 2014

Time:

10:00 am Tea & coffee on arrival
10:30 am Advisory group commences
12:30 pm Buffet lunch
13:15 pm Close

Venue: **Chatelherault Country Park, Fernigair, Hamilton ML3 7UE**

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Garry Lee on 01698 459 051; by email to Glee@apse.org.uk or faxing the attached slip to Garry on 01698 200 316 in order for the necessary arrangements can be made.

Yours faithfully,

Louise McMillan
Principal Advisor
APSE Scotland



Association for Public Service Excellence

Brandon House Business Centre
Units 18-20, 23-25 Brandon Street
Hamilton ML3 6DA

telephone: 01698 459 051

fax: 01698 200 316

email: enquiries@apse.org.uk

web: www.apse.org.uk

Fax back attendance form

APSE Waste & Recycling Services Advisory Group Meeting

Thursday 25 September 2014 at the **Chatelherault Country Park, Fernigair, Hamilton ML3 7UE**

Please complete this form and return it to APSE before as soon as possible via fax to Garry Lee on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title	First Name	Surname
Job Title		Authority
Department		
Address		
		Post Code
Telephone	Fax	Email

Waste & Recycling Services Advisory Group

Thursday 25 September 2014, 10:30am to 13:30 pm, Tea/ Coffee from 10:00 at the **Chatelherault Country Park, Fernigair, Hamilton ML3 7UE**

- 1. Welcome from Cllr Craig Melville, Chair of the Scotland advisory group**
- 2. Attendance & Apologies**
- 3. Minutes of Previous Meeting held on 21 March 2014**
- 4. Matters arising**
- 5. The Scottish Waste Industry Training, Competence and Health & Safety (SWITCH) forum: Update**
Speaker: Fiona Craig, Resource Management Training Advisor, Zero Waste Scotland
- 6. Scotland Excel Recyclable and Residual Waste Framework**
Speaker: Graeme Beattie, Senior Procurement Specialist, Scotland Excel
- 7. Recycling Kerbside Sort Collection Service – network query**
Speaker: Group Discussion
- 8. APSE Update**
 - National Issues
 - Research & Briefings**Speaker:** Louise McMillan, Principal Advisor, APSE Scotland
- 9. Discussion of issues affecting service delivery**
- 10. Date/Venue of next Meeting (Friday 28 November 2014, Venue TBC)**
- 11. Lunch**