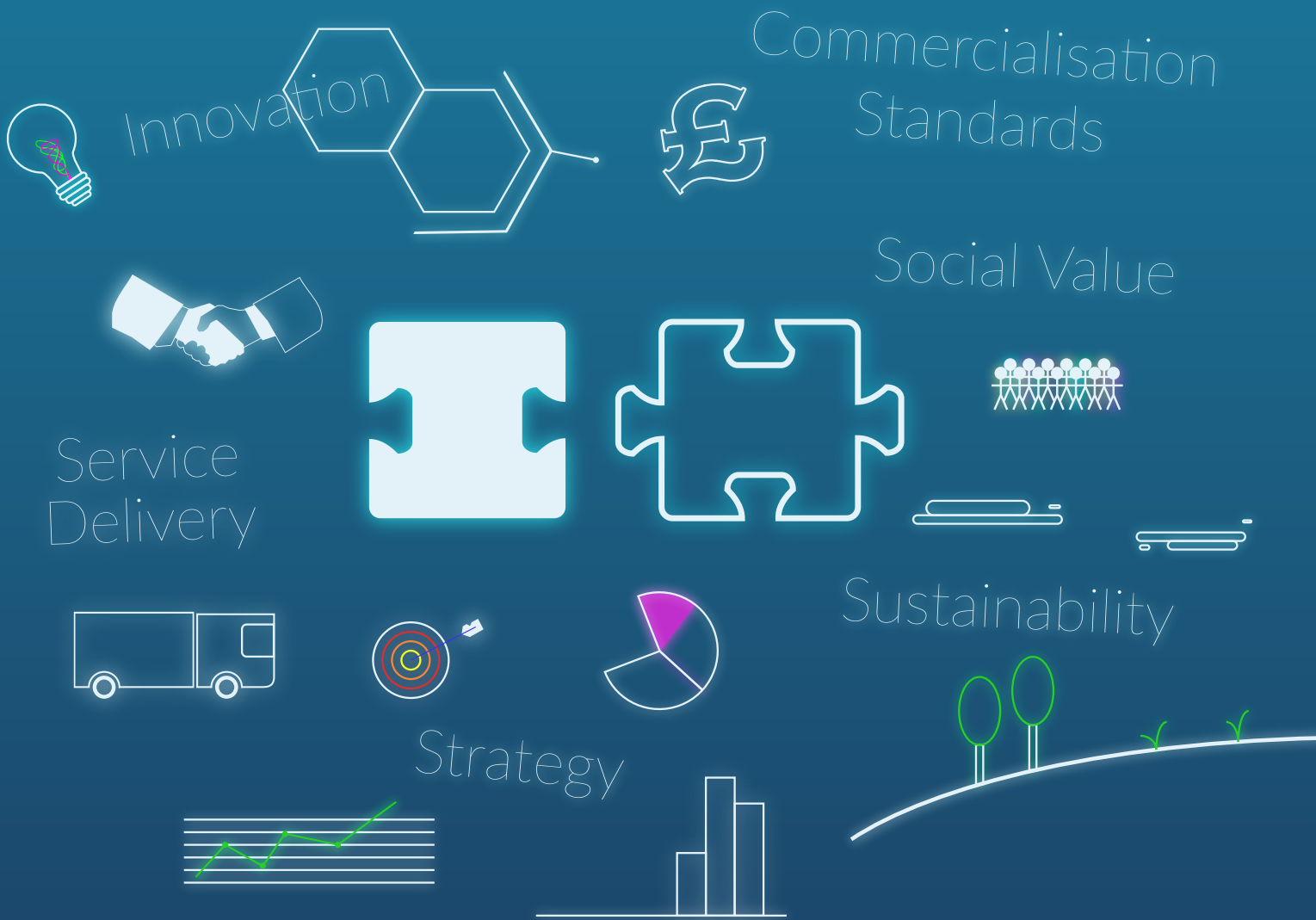


APSE Facilities, Catering and Cleaning Management Seminar 2020

Creating a recipe for a sustainable future



30 and 31 January 2020
The Nottingham Belfry Hotel

KINDLY SPONSORED BY:



Programme

Thursday 30 January 2020

09:00 *Registration and Exhibition Viewing*

10:00 **Session One The Strategic Overview**

Challenges and opportunities in FM, Catering and cleaning

- The local government context
- An overview of the APSE State of the Market
- Building on the commercial approach

Speaker: Mo Baines, Head of Communication and Co-ordination, APSE

A fundamental transformation in the way we work

- The key drivers for FM
- People and the workplace
- The impacts of Technology and Climate change

Speaker: Peter Brogan, Head of Research and Insight, Institute of Workplace and Facilities Management

Sustainable procurement in School Food –comparing the UK with Denmark and Sweden

- Public policy - budgets, competition, local & organic food
- Procurement - centralised and de-centralised
- Cooking practices - many similarities

Speaker: Mark Stein, Postgraduate Researcher, University of Salford

Audience question and answer session

11:30 *Coffee break and Exhibition Viewing*

12:00 **Session Two Service Delivery**

Transformation and service delivery models

- Using management strategies to identify a commercial opportunity
- Examples and methods
- Turning it into a business case
- Which delivery model to use and why?

Speaker: Andrew Uprichard, APSE Associate

The Journey to insourcing a catering service

- A background to the catering service at Oxfordshire
- The challenges of bringing the service back in house
- The current position and the future strategy

Speaker: Gail Witchell, Catering Services Lead, Oxfordshire County Council

Audience question and answer session

13:00 *Lunch and Exhibition Viewing*

14:00 **Session Three Workshops**

Workshop 1: Catering

Delivering a holiday food provision

Speaker: Brian Keilty, Neighbourhood Management and Volunteering Team, Gateshead Council

Small Schools and the real cost of school meals

Speaker: Neil Short, Chairman, National Association of Small Schools

Workshop 2: FM and Building cleaning

Ensuring legionella compliance in schools

Speaker: Rob Bottomley, Asset Maintenance Officer (mechanical), Kirklees Council

The Building Cleaning Workforce – Key findings of the APSE research

Speaker: Vickie Hacking, Principal Advisor, APSE

14:45 *Coffee and Exhibition Viewing*

15:15 **Session Four Innovations and standards**

Parliamentary briefing

- Championing School Food through the All Party Parliamentary Group on School Food
- An outline of the challenges for Public Health
- What steps must Government take in the future

Speaker: Sharon Hodgson MP. Shadow Minister for Public Health

How robots are helping to map the future of the NHS

- Robots working for 'Facilities Management' within an acute hospital
- The tech and infrastructure behind the robots activity
- Unforeseen issues

Speaker: Paul Jenkin, Acting Head of Operational Facilities, North Bristol NHS Trust

Driving Demand for Sustainable Products, Services and Packaging through Green Public Procurement

- WRAP's work with the public sector in Wales
- End-to-end support, from strategic planning to contract management
- FM case studies - sustainable packaging and office interiors
- Tools and resources to deliver outcome-based procurement solutions for FM

Speaker: Bettina Gilbert, Programme Manager, WRAP Wales.

Audience question and answer session

16:30 *Day one close*

Evening Programme

APSE FM catering and cleaning management charity dinner and APSE Soft facilities management innovation awards 2020

19:00 Pre-dinner Welcome

19:30 Annual charity dinner and awards evening

Friday 31 January 2020

09:30 Registration

Morning Briefing

This session will provide an interactive bitesize session which will explore the following:

Subsidies, school finance and the role of local authority provider

Speaker: Mo Baines, Head of Communication and Co-ordination, APSE

Selling Services to Schools

Speaker: James Holmes, Operations & Development Manager, Knowsley Metropolitan Borough Council

11:30 Seminar close with light refreshments

About the seminar

Change within local authority FM, catering and cleaning services is a constant and organisations are continually adapting and innovating to remain competitive and commercially successful in a fragmented marketplace. Whilst the wholesale move to Academy schools is no longer Government policy, the relationship with schools will necessarily move to a contractual one and in-house teams must ensure that their commercial and tendering skills meet the challenge. At the same time, Councils continue to seek budget savings and FM is increasingly the beneficiary of this strategy as ever more services are bundled within the FM umbrella. School food policy across UK is increasingly divergent, reflecting the priorities of the devolved governments and funding for Universal Infant Free School Meals and Breakfasts is not protected and therefore uncertain into the future. Opportunities to add value to the core service, thorough links to the curriculum and public health should be seized and built into the package of services offered.

This seminar brings together speakers from facilities management, catering and cleaning and the organisations that impact on them to chart the future and highlight some of the many challenges facing service providers. The two days are crafted to give delegates the opportunity to refresh their knowledge, learn new skills and give practical advice on implementing some exciting new ideas back in the workplace.

Who should attend?

This unique seminar is designed to give service directors, managers, elected members and trade union representatives in the service areas of catering, cleaning, facilities management the opportunity to gain knowledge from experts in the sectors and to discuss strategic and policy issues with colleagues.

Reserve your place now by completing the booking form and emailing it back to vstarmar@apse.org.uk or by completing the online booking form at www.apse.org.uk

The venue

The Nottingham Belfry
Mellors Way
Off Woodhouse Way
Nottingham
NG8 6PY

The Nottingham Belfry is a contemporary, warm and stylish four star hotel located on the edge of the Nottingham making it easily accessible. Just a mile from J26 of the M1, 15 miles from East Midlands Airport and just 5 miles from the city centre. The Hotel can be reached in under an hour from Sheffield, Derby and Leicester

The hotel also offers 250 complementary car parking spaces and comes with an electric car charging point.

Contact details

Contact name Authority

Address

Postcode

Email Telephone

Please detail any special dietary or access requirements for the delegates listed below (including vegetarian/vegan)

Delegate Packages Exclusive of accommodation costs

What's included: The delegate fee covers seminar attendance, delegates' documentation, lunches and light refreshments and dinner on the evening of 30 January.

Accommodation is not included.

Full seminar attendance including evening function

APSE members **£255 +VAT**

Non member LAs: **£390 +VAT**

Commercial organisations: **£459 +VAT**

Accommodation Bookings allocated on a 'first come' basis

Option A: 1 night accommodation

Dates: 29 January 2020 **Cost (B&B) £85***

Option B: 1 night accommodation

Dates: 30 January 2020 **Cost (B&B) £85***

Option C: 2 nights accommodation

Dates 29 and 30 January 2020 **Cost (B&B) £170***

(APSE will invoice delegates for the accommodation cost at the appropriate rate. All the above rates are exclusive of VAT. All extras must be paid direct to the hotel on departure.*

Payment details

Please find enclosed cheque made payable to APSE

Please invoice me (if required please include purchase order number) _____

VAT registration number 519 286 915

Delegate details

Please circle one of each

Delegate name	Position	Email	Hotel	Workshop	Attending morning briefing
			A B C	1 2	Yes No
			A B C	1 2	Yes No
			A B C	1 2	Yes No
			A B C	1 2	Yes No

Please confirm that you are happy for APSE to retain your details so that we can send you information relevant to your area of interest. Your data will be used for sign in sheets, delegate lists and hotel lists (where relevant). If you are making a booking on behalf of other delegates please confirm that you have their permission to be included on our database. Our GDPR policy is available on our website: www.apse.org.uk.

CANCELLATION & REFUND POLICY: Reservation is a contract. Substitution of delegates is acceptable any time in writing by post, email to vsstarmar@apse.org.uk or fax to 0161 772 1811. Cancellations must be made in writing at least 10 working days before the event, and will incur a 20% administration fee. No refunds can be given for cancellations received less than 10 working days before the event or for non-attendance. In the unlikely event of cancellation by the organisers, liability will be restricted to the refund of fees paid. The organisers reserve the right to make changes to the programme, speakers or venue should this become necessary.

Register for the seminar:

1

Online form:
www.apse.org.uk

2

Email this form to:
vsstarmar@apse.org.uk